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TIMETABLE: APPENDIX SECTION 3, REPORT OF PRINCIPAL'S SPECIAL TIMETABLE
COMMITTEE, 1931- 1931

FILE 656

TIMETABLE :

APPENDIX SECT. 3

REPORT OF PRINCIPALS'

SPECIAL TIMETABLE CTEE.

- A P P E N D I X -

TO REPORT OF PRINCIPAL'S SPECIAL
TIME - TABLE COMMITTEE.

SECTION 3.

Replies from the Teaching Staff to the first
formulation of the First Year Time Table, and the
Committees Comments on these replies.

November 27th., 1931.

Dear Sir,

We beg to draw to your attention the enclosed tentative Time Table. This has been formulated in accordance with the findings of the Principal's Time Table Committee of 1930-31, and is distinctly for the first year of the Faculty of Arts and Science. It is likewise the "skeleton" which is designed to serve the interests also of the Faculty of Engineering, and the Schools of Commerce, Graduate Nurses and Physical Education.

As will be seen, this proposed Time Table takes account of both lectures and laboratories but not of conferences or tutorials.

In this formulation complete data have been used showing the work of each lecturer and the available lecture-rooms, and the following points are drawn to your attention:-

- (1) Every option in the B.A. course is available with the possibility of such options being increased.
- (2) All compulsory requirements are met both for B.A. and B.Sc. students, with possibility of expansion.
- (3) More hours are available for sectional groupings, and there is no interference with divisions into sections of an advanced nature.

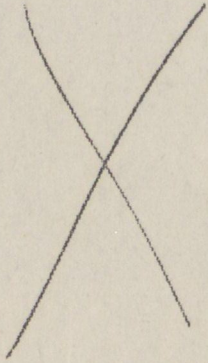
This letter with its accompanying Time Table is being sent to each member of the Principal's Standing Time Table Committee, the Head of each Department giving First Year instruction in this Faculty, the Directors of the Schools of Commerce, Physical Education and Graduate Nurses, and each Professor and Lecturer concerned.

The Committee would appreciate the co-operation of all who care to submit opinions or criticisms of this tentative time table as a basis for further discussion before the formulation of the final report. Comments or requests for further information should be sent in writing to the Chairman within a week of the receipt of this communication, if possible.

Professor C.H. Carruthers.
" A.J. Kelly.
" D.L. Thomson.
" W.H. Hatcher, Chairman.

The Principal's Special Time Table Committee.

- FIRST YEAR - B.A., B.Sc. -

	MON.	TUES.	WED.	THUR.	FRI.	SAT.
9.	MATH. 1. FRENCH. 1.	MATH. 1. FRENCH. 1.	MATH. 1. FRENCH. 1.	MATH. 1. FRENCH. 1.	MATH. 1. FRENCH. 1.	MATH. 1. FRENCH. 1.
10.	LATIN. 1.	GREEK. 1.	LATIN. 1.	GREEK. 1.	LATIN. 1.	GREEK. 1.
11.	PHYSICS 1. CHEM. 1. HISTORY. BIOLOGY.	GERMAN. 1.	PHYSICS. 1. CHEM. 1. HISTORY. BIOLOGY.	GERMAN. 1.	PHYSICS. 1. CHEM. 1. HISTORY. BIOLOGY.	GERMAN. 1.
12.	PHYSICS. 1. CHEM. 1. HISTORY. BIOLOGY.	ENGLISH. 2.	PHYSICS. 1. CHEM. 1. HISTORY. BIOLOGY.	ENGLISH. 2.	PHYSICS. 1. CHEM. 1. HISTORY. BIOLOGY.	ENGLISH. 1.
2.	PHYSICS, CHEMISTRY AND BIOLOGY LABORATORIES.					
3.		PHYSICS. 2P.		PHYSICS. 2P.		
4.						
5.						

W

MCGILL UNIVERSITY
MONTREAL

FRENCH SUMMER SCHOOL

DEPARTMENT OF ROMANCE LANGUAGES

November 27th, 1931.

Dr. Hatcher,
Chemistry Building,
McGill University.

Dear Dr. Hatcher:-

It is impossible for me and my colleagues of the French Department to give our opinion on your tentative time-table for first year, B.A. and B.Sc, without having seen where you intend placing the other French courses, especially French 2; but I must confess that I do not like the idea of scheduling French 1 every day at the early hour of nine a.m., the more so that it is divided into seven and sometimes eight sections, calling for the attendance of six out of the seven members of my staff. I do not think this is quite fair. I may add that the division of the students into two sections, one at nine and one at eleven o'clock, corresponding to the same division in mathematics has worked admirably, and without any conflict or precluding any options, for about twelve years.

Yours faithfully,

F. de Four

1.

MCGILL UNIVERSITY
MONTREAL

FRENCH SUMMER SCHOOL

DEPARTMENT OF ROMANCE LANGUAGES

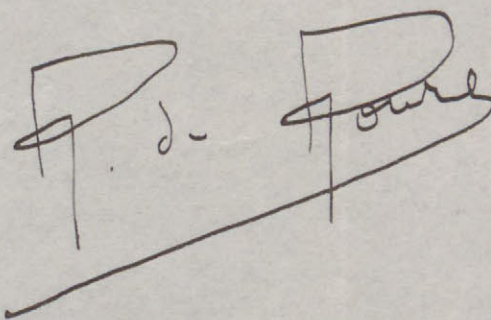
November 30th, 1931.

Dr. Hatcher,
Chemistry Building,
McGill University.

Dear Dr. Hatcher:-

I would like to add a post-script to my last letter. Since writing you I have noticed that you forgot the existence of French 15, which is for B.Sc first year students. As Professor d'Hauteserve teaches French 1 twice a day, one ordinary, and one advanced course, and also French 15, which takes places at nine o'clock every Tuesday, Thursday and Saturday, your tentative time-table would be impossible for him.

Yours faithfully,

A handwritten signature in dark ink, appearing to read "P. J. Gouge". The signature is written in a cursive style with a long horizontal line underneath it.

Comments

On letter of Nov. 27th, 1931.

Obviously 9 o'clock lectures are distasteful.

Alternation with Mathematics 1 was retained in the time table complained of, although the days were alternated instead of hours in the same days. A later letter (see Appendix, Section 5) from Prof. duRoure states that the existing time table of the French Department is not wholly satisfactory.

On letter of Nov. 30th.

French 15 was withheld from the skeleton time table since it exists only for B.Sc. students and other times could be arranged for it.

The final time table schedule leaves this Department wholly undisturbed.

See, however, "Recommendation" in report.

McGILL UNIVERSITY
DEPARTMENT OF CHEMISTRY

NEVIL NORTON EVANS, M.Sc.
PROFESSOR.

MONTREAL 26th. Nov. 1931

Professor W. H. Hatcher,
Chairman, Time Table Committee

Sir:

The only criticism which I am inclined to make in connection with the First Year Time Table which you have submitted, is that the two sections in Chemistry 1 follow one another directly in the Lecture Theatre, leaving but little time for the setting up of experiments for the second of the two lectures. Doubtless you have found this unavoidable; and if it is so, of course we shall make the best of it.

You can count on me for all the cooperation which I can give.

Yours,

N. N. Evans

2.

Comment

This difficulty was taken into account, but could easily be overcome if necessary.

Our last formulation avoids this, and Chemistry 1A undergoes a change.

MCGILL UNIVERSITY

MONTREAL

THE MACDONALD PHYSICS LABORATORY

November 27th. 1931.

Dr. W. H. Hatcher,
Biological Building,
McGill University.

Dear Dr. Hatcher,

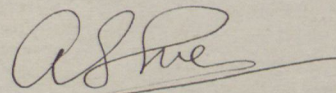
I had a talk with Dr. Thomson yesterday about the Timetable. He inquired -

(1) If Commerce 1 could be taken with Physics 1. The present number in Physics 1 is 194, Commerce (1) 11, total number 205. That is just possible for our theatre at present repeating the lecture, but last year there were 34 in Commerce, and there have been as many as 40 in previous years. As Physics 1 is also growing, I conclude that we cannot join up Commerce 1 and Physics 1. Dr. Shaw agrees.

(2) As regards Physics 2P this requires three hours, and only two hours have been given for it. Can you find a third hour, please, for Physics 2P? Enclosed is an analysis of the constituents of Physics 2P. Physics 2P should, in future, be a second year course, with Physics 1 as a prerequisite.

As regards the Commerce lecture following Physics 2P, the difficulty is that the Commerce course is two hours a week and Physics 2P is three hours a week. Hence one class cannot follow the other without an hour's interval in between. If one class has 3 hours and the other 2 hours a week, the apparatus required must get out of step.

Yours very truly,



A. S. Eve,
Director,
Department of Physics.

Encl.

3.

MCGILL UNIVERSITY
MONTREAL

THE MACDONALD PHYSICS LABORATORY

November 27th. 1931.

Dr. W. H. Hatcher,
Biological Building,
McGill University,
Montreal.

Dear Dr. Hatcher,

Physics 2, German.

If Physics 2 remains on the new Timetable at 11-12 on Tuesday, Thursday and Saturday, then we suggest that Greek be interchanged with German on your Timetable. This will suit all B.Sc. students, and would never present any difficulty with B.A. students.

Morning Lectures.

Is it really an advantage that Arts students of the first year should have all lectures in the morning, and nothing to do on any afternoon? It is true that B.Sc. students have laboratories and so do a few B.A. students. It seems much better that instead of having three or four lectures in the morning that these should be spread out over the day. This is a point for the consideration of your Committee.

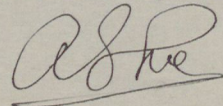
Biology.

We strongly recommend that Biology be put at some other hour, so that B.Sc. students may be able to take Physics, Chemistry and Biology.

How would it do to put Biology at two o'clock on Monday, Wednesday and Friday, ~~for which~~ *so that* they could continue at laboratory on ~~all~~ these three afternoons? An alternative plan, suggested by Dr. Shaw, is that Biology 1 lectures be made to coincide with Physics 2 lectures whenever that may be.

one of

Yours very truly,



A. S. Eve,
Director.

Comment

Page 2 of letter -

Paragraph 1 - It is extremely difficult to change German.

Paragraph 2 - A serious question, which is fully considered in the "Recommendations" of the report.

Paragraph 3 - Students could, if they were permitted, (in our new schedule) take Physics 1, Chemistry 1, Botany 1, Geology 1, Physiology 1 and Zoology 1 all in the same year, -- as well as the new "Conjoint Course" in Botany - Geology - Zoology. This is the strongest feature of the new 1st year time table suggested.

McGILL UNIVERSITY
MONTREAL

FACULTY OF ARTS & SCIENCE
OFFICE OF THE DEAN

November 24, 1931.

Dr. W.H. Hatcher,
Biological Building,
McGill University.

Dear Dr. Hatcher,

I have received your letter of the 23rd instant and now wish to say that my hours on the time table at present are quite satisfactory to me. The small advanced class is given from eleven to one on Monday after I have had the week-end to prepare, and the junior class on Tuesday, Thursday and Saturday from ten to eleven, leaving me two hours each morning for my usual routine work. Perhaps I may add, however, that it does not seem to me that personal convenience is *the main* principle upon which a time table should be conducted, and I should be very willing to change to other hours if advisable. I am enclosing the sheet which you sent me.

Yours very truly,

Ira A. McCallay

Dean

Encl:

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
DEPARTMENT OF MATHEMATICS

November 30, 1931.

Professor W.H. Hatcher,
Biological Building,
McGill University.

Dear Dr. Hatcher,

I can not object too strongly to the First Year Time-Table as proposed in the draft you sent to me. When the present inundating flood of questionnaires etc. requesting information already deposited, recorded or buried in the Dean's and Registrar's offices ebbs, I shall enumerate my objections in greater detail than time now permits. My most immediate objection is the attempt to spread Mathematics I over six days 9 - 10. This involves numerous major conflicts and ignores the fact that on three of these days (Tu., Th., Sat.) there is at present only one Department engaged with a portion of First Year from 9 - 10, and this is the only Department now meeting First Year students from 9 - 11 on these days, excepting those taking Greek I. It seems clear, therefore, that for a balanced First Year Time-Table, these hours should be utilized more extensively by the Experimental Sciences. Finally I venture to suggest that it appears to me the Time-Table suggested in your draft is overweighted in favour of the Sciences.

Yours truly,

P. J. Sullivan

Peter Redpath Professor of Pure Mathematics

5.

Comment

The Mathematics Department prefers the early hours, so we were told, and the placing of the 1st course at 9 o'clock was unofficially approved before the first formulation appeared for comment.

The Science Departments were anxious for the early hours, -- all of them. Unfortunately there are not enough of them.

The Committee does not consider that the final paragraph is entirely ~~is~~ justified.

Mathematics is not changed in final time table draft, and Dr. Sullivan's verbal comment was most satisfactory.

S

MCGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
DEPARTMENT OF GERMANIC LANGUAGES

Nov. 26th. 1931.

Professor W.H. Hatcher,
Chemistry Building,
McGill University.

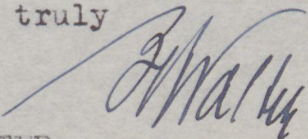
Dear Sir,

I am in receipt of your draft of a time-table, designed to serve the interests of first year students of three or four different categories, a very noble enterprise in the success of which I haven't much faith.

Looking over this time-table I fail to find German 2 which hitherto has been given on Tues. Thurs. and Sat. at 10. It is a first year subject and is taken by those who have passed the entrance examination in German. At present we have twenty students attending it, not all however from the same year; I think there are about seven from other years. A similar state has been customary in the past and is likely to be so in the future.

It seems to me that any attempt to make ideal arrangements for students of one year is apt to result in inconvenience or disappointment for students of another year.

Yours truly


H. WALTER.

Perhaps the information we gave you regarding the place of German 2 was incomplete.

Comment

German 2 was withheld from the skeleton time table.

No change has been made in the Germanic Languages time table.

See, however, "Recommendations" in Report.

McGILL UNIVERSITY

MONTREAL

FACULTY OF ARTS
DEPARTMENT OF HISTORY

28 November, 1931.

Dr. W.H. Hatcher,
Biological Building.

Dear Dr.Hatcher,

I have received the draft of the Time-table for the First Year. It is there suggested that the time of Course 1 in History should be changed from 11 a.m. on Tuesday etc. to 11 a.m. or noon on Monday etc.

The course, as you know, is conducted by Professor T.W.L. MacDermot and myself. We are both sympathetically aware of the difficulties which face your Committee, and we should like to be accommodating. But it is essential that the class should meet on Saturday mornings and consequently, I suppose, on Tuesdays and Thursdays also. For our tutorial work with the class, to which we attach particular importance, we require the co-operation of two or three part-time Assistants, and most of the persons suited to the work can come to McGill only on Saturdays. If your proposal took effect, I should be obliged to dismiss the two very efficient men who at present help us with the work of History 1, and if I could replace them at all it would be by people of inferior qualifications. For this reason alone we are compelled to oppose the suggested change.

Some other considerations, less decisive, but still not without weight, may be mentioned. History 1 is a big class, containing at present over 170 students. For at least ten years it has been held at the hour now allotted to it. That hour has proved perfectly convenient to the hundreds of students who have taken the course since I came to McGill. Almost all of them have also taken English 2, and the juxtaposition of the two courses has been of great advantage to them. And I cannot remember more than half-a-dozen students who have been prevented from taking History 1 because of the time at which it was held.

There is also the question of accommodation. For the proper conduct of the course we must have the use of the Moyses Hall. Under present arrangements the Hall is occupied at 11 on Monday etc. by Economics 2; a big 2nd.Year course, and at noon on the same days by an English class. Perhaps, however, the Committee has already considered this difficulty.

Apart from the points raised above, the suggested change would in various ways be inconvenient to the History staff. I do not wish to make much of this aspect of the matter; but it is a fact that many of the Department's activities, intramural and extramural, have been conditioned by the fact that the biggest History class met at 11 on Tuesdays, Thursdays, and Saturdays. The change would be disturbing and on the whole detrimental to the Department's efficiency even if the question of the part-time assistants did not arise. That, however, is the vital factor in the situation. It compels us to treat as

impracticable a proposal which otherwise we should have been content to criticise as unnecessarily troublesome.

Lest I should be accused of being merely obstructive, may I ask if there is any reason why Greek 1 should not be held at 11 on M.W.F., and German 1 on Tu.,Th.,Sat., leaving History 1 at the old hour? Greek 1 and German 1 are both much smaller classes than History 1, and it is unlikely that anyone anxious to take Greek 1 will also want to take both Physics and Chemistry.

I shall be glad to answer questions or offer further explanations, whether in writing or by word of mouth.

Yours truly,

N. T. Waugh.

Chairman of the Department of History.

Comment

Paragraph 2 - In the face of this objection History 1 was left as at present in our final formulation. But the objection is not insuperable, for afternoon hours would serve for such tutorials.

Paragraph 3 - The importance of this juxtaposition to English 2 is illusory.

Paragraph 4 - There is another lecture room in the Arts Building that will accommodate a class of 170 students.

Paragraph 5 - This matter does not fall within the scope of the Special Time Table Committee's consideration.

Paragraph 6 - There are this session three students taking Greek 1 and Chemistry 1, and the former is given by three different professors.

Additional Notes on First Formulation of First Year Time Table

1. One Greek Course was changed - No objection from the Department of Classics.
2. Professor Macmillan and Professor Noad approved the scheme verbally - It materially assisted English 1.
3. No objection from Botany or Zoology.