Proposals for Reorganization Recommendation Several Museums Committee Montreal. May 7th, 1930. Sir Arthur Currie, G.C.M.G., K.C.B., LL.D., Principal, McGill University. Dear Sir Arthur: Following the conversation I had with you some weeks ago about the McCord Museum, I herewith beg to submit suggestions as then indicated for,-1. An Executive Committee of the McCord Museum 2. An Advisory Committee " " 3. A memorandum stating the general situation regarding the Museum 4. An outlined statement of policy for the guidance and definition of the work of the Executive Committee. As I reported to you, I have talked all these points over with Dr. Lomer, Mr. Glassco and Professor J.C. Simpson, and the above suggestions are offered with their concurrence and in many cases at their instance. Dr. Lomer has informed me that no change in the Committee was reported at the last meeting of Corporation, so that it would seem a convenient opportunity to establish the management of the Museum on a new basis. The present organization has been in force three years, and I think you will agree lends itself readily to re-adjustment.

Sir Arthur Currie, G.C.M.G., K.C.B., LL.D., -2-EXECUTIVE COMMITTEE Chairman, The Principal Vice-Chairman, Prof. W.T. Waugh Secretary T.W.L. MacDermot Dr. G.R. Lomer Mr. A.P.S. Glassco Mr. E.L. Judah ADVISORY COMMITTEE Chairman. Dr. W.D. Lighthall, Mr. J.M. Baylis, Dr. C.W. Colby, Dr. Francis McLannan, Prof. R. Traquair. Col. W. Wood, Mr. C.A. deL. Harwood, Mr. W. Pemberton Smith, Mr. W.D. McLennan, Mr. R.W. Reford, Mr. Cleveland Morgan, Judge Surveyer, Mr. A. Fauteux, Dr. A.G. Doughty, Dr. Clarence Webster.

I remain,

Yours faithfully,

The harternst

#-- Secretary, McCord Museum

In a memorandum on Museums presented in May 1925, certain general principles touching the organization and administration of Museums were laid down and accepted as the broad policy of the University. In this Memorandum it was agreed that the "University Collections as a whole suffer from want of consolidation" and that the various collections should be regarded as "a unit". Within this unified scheme each Museum should pursue its own distinct policy, consonant with the general interest and purpose of all the others, and it is with a view to working out a reorganization of the management of the McCord Museum that these notes are made.

The McCord Museum at the present time should have: 1. A clearly defined and well understood Museum policy as to the acquisition, display and use of material: and 2. an effective Executive Committee empowered to carry out the policy along these three lines.

1: In the memorandum of 1925 Museums were described as serving for the University the purpose of instruction and research, but even within these terms the McCord Museum as yet pursues no visibly consecutive policy of acquisition. What should it collect? Objects of historical, or sentimental significance, of beauty, of value?

From the vast mass of material that is being collected today, what special groups should the McCord attend to? Should it try to build up collections already begun, or should it open new series?

Where should the MSS. be kept? How should they be used, or displayed? Could the manuscript possessions of the Museum be co-ordinated with those of the Library so as to lay the foundations of a school of Canadian Historical research here at McCill? These and others are the problems arising

out of the question of policy.

2: The machinery by which a policy is to be carried out is of almost equal importance. The present methods are plainly unsatisfactory. A more definite and decisive procedure could be established if a small Executive Committee were set up to put the policy of the Museum into operation. It should include a Curator, who should, it is suggested be the Secretary of the Committee and its Executive Officer; a representative of the Department of History; another of the Library; a third of the McCord Estate; and possibly one other. It would be, of course, able to use advice from any suitable quarter in the discharge of its duties,

Acting according to the recognized policy these would be to keep on the look-out for objects needed by the Museum; to investigate their current price, authenticity, condition and so on, and decide for or against buying. Their decision arrived at would be forwarded to the Executive of the General Museums Committee for action. It would be through the McCord Museum Executive Committee that co-ordination with the Library, and the other Museums of the University could be maintained.

With regard to the present large General Committee of the McCord, this could best fulfil its purpose by meeting once or twice a year to receive the report of the Select Committee, to comment on it and to offer suggestions of a general character.

This outline offers merely the skeleton of an organization that would, perhaps, focus and give energy to the work of the McCord Museum. A genuinely alert and enthusiastic Committee would be of the utmost value and would ultimately be of the highest use in making the Museum a vital part of the intellectual activity of McGill. The opportunities are numerous, and what is more some of them are passing away very rapidly, never to be renewed.

# A POLICY THE McCORD Certain important considerations must be taken into account in outlining a policy for the Executive Committee of the McCord Museum. 1: The financial resources of the Museum are very strictly limited. Acquisitions made by the Museum therefor, should be very carefully selected and every effort should be made to see that the price paid by the Museum should be as low as possible. Before making a purchase, as a rule, the Committee should have good knowledge of the average price ruling for the object concerned. 2: The space available in the Museum is already very confined. Generally speaking, acquisitions should be made with this in mind. 3: The Museum already has certain well-defined groups of possessions. such as the Indian, the Wolfe, and other exhibits, and the Committee should constantly have in mind the extension or completion of these collections. The positive principles according to which the Committee should function may be summarized as follows; The Museum is a Mational Museum. Additions to its possessions should therefore represent some aspect of the life of the nation and country. In the same way, donations or offers of sale which have no particular Canadian bearing should be rejected. The Museum should be predominantly historical. History is to be found in innumerable kinds of records, the chief categories of which, for Museum purposes, are: Books and MSS: Pictures: Craft work of all kinds, Indian and Europeanetc:

Domestic and Personal articles: Naval and Military gear; Economic equipment.

In the acquisition of articles of this kind, it must be clear that

money or space in the Museum is being provided for things which in themselves are of historical value; that they bear special record of events or conditions which belong specifically to the period to which they belong. As a general rule, on account of the definite limitations within which the Museum exists, a merely sentimental or associative value will not justify acquisition, nor should articles be acquired solely for their intrinsic or artistic value, though one of great beauty or peculiar aesthetic quality would be very liely for that reason to have historical use.

The decisions of the Committee should be made after consultation with experts from the Advisor, Council or elsewhere. Their judgment as to the authenticity, current price, rarity or otherwise, and other points would be the basis of a Committee discussion as to whether or not it would recommend the purchase. The final decision would also be guided by the considerations laid down above.

In all this the Committee would work with full knowledge of the collection now in the Museum, and in co-operation with the other Museums and the Library so, in brief, as to make a collection which would illuminate the history of Canada in all periods, interest the general public in it, and provide a storehouse of material where serious students of Canadian history could work.

McGILL UNIVERSITY LIBRARY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY - THE GEST CHINESE RESEARCH LIBRARY TRAVELING LIBRARY DEPARTMENT . LIBRARY SCHOOL MONTREAL GERHARD R. LOMER, M.A., PH.D., May 8, 1930 LIBRARIAN Sir Arthur Currie, Chairman, McCord Museum, McGill University. Dear Sir Arthur, This may be an appropriate time to recall a suggestion I once made to you and Mr. Glassco regarding the administration of the McCord Museum. The recent passing of the Honorary Curator and the present academic season for committee appointments for next session would make a rearrangement both natural and easy at the present moment. I have always felt that there should be a closer connection between the McCord Museum and the History Department of the University, and that some member of the staff who is a specialist in Canadian history and has executive ability should be regarded as Curator of the Museum. As a former Secretary of that Committee and as a member of the Administrative Sub-Committee, I would like to suggest your favorable consideration of the appointment of Mr. MacDermot as Curator of the McCord Museum. Faithfully yours, GRL/MF University Librarian. ADDRESS REPLY TO

THE McCORD NATIONAL MUSEUM McGILL UNIVERSITY PROF. T. W. L. MacDERMOT, M. A., (Oxon) HONORARY SECRETARY. 961 SHERBROOKE STREET. Mrs. DOROTHY WARREN, MONTREAL, OUE. ASSISTANT CURATOR. 3 April, 1931. Dear Sir:-At the last Committee meeting of the McCord Museum on 1st April, several members raised the question of a general programme of action. Among other points discussed were the following; 1. Ascertain how much is our revenue, and balance. Do not anticipate for more than ---- months. Keep a reserve for emergencies of \$----. What is our revenue for? Can it be increased? 2. What to purchase? What evident gaps to fill? What should be scope of purchases? Concentrate on important rareties? 3. How are emergency purchases to be made? whom decided? Limit for small emergency purchases? 4. Programme re acquiring gifts (and purchases). The discussion was postponed until the next meeting. Would you kindly send in your own suggestions and be present, if possible, at the meeting in May. Yours faithfully, W. D. Lightham Sir Arthur Currie. Principal, McGill University. Chairman.

Them and on the The Cas huseum ordance with the recommendations of the Fox

In accordance with the recommendations of the Fox Survey it is proposed that the administration of the McCord Museum be now adjusted to the two general principles laid down in that Report, namely, (1) a greater degree of centralization and (2) a more specific definition of the functions of those responsible for the Museum.

University, the financial direction of the Museum is now wholly in the hands of McGill, and it is on the financial circumstances of the Museum that most of its executive administration depends. It is desirable for this reason and for purposes of uniformity of administration, therefore, that suitable executive machinery within the university be set up. At the same time it is also most desirable that those who have long served the Museum on what is at present its General Committee should be kept in close touch with the Collection and the work done by the Museum for the general public, and that, as long as they are willing, the University should benefit from their advice and expert knowledge.

Committee of the General Museums Committee be made responsible (under the General Museum Committee) for the maintenance of the premises and its contents, the framing and pursuit of a policy of collection with the aid of experts, and the day to day routine business with which the administration has to deal. This Committee could handle most of the work without the necessity of frequent formal meetings but would of course keep closely in touch with the Bursar on all financial matters and would make the fullest use of expert advice wherever it was required to decide on purchases or similar Museum matters.

The present members of the General Committee should be asked to form a body of Advisory Consultants, or an Advisory Committee, to be consulted individually on particular questions in which they are individually interested and experienced. Any suggestions or recommendations which they might care to make to the Secretary would be duly reported to and considered by the Executive Committee.

Museum Committee

page 2

- Duties of the Assistant Curator and Miss Craig

A full definition of the duties of these two ladies should be worked

out by the responsible Executive Committee and adapted to suit the circumstances.

But generally speaking, the Assistant Curator should be responsible, as now,

for the maintenance of the Museum's contents, for the general management of

the office, supervision of the files, and reference to the Executive Committee

of all Museum business necessary. It should be made clear to her that she

should deal directly and only with the body responsible for the Museum and act

on its instructions. A monthly report should be submitted to the Executive

suggestions regarding policy which she deems suitable to make.

Committee embodying a review of the previous month's activities and any general

Miss Craig is a trained student of history and her training should as far as possible be placed at the disposal of the Museum in this capacity. In addition to assisting Mrs. Warren with office work, writing letters, etc., her duties should be principally that of collecting, transcribing and arranging material for historical study, making recommendations to the Executive Committee touching the completion of the various groups of historical papers and objects, and assisting as far as possible to carry out the policy of the Museum. She should have the small room on the ground floor as her office, where she might be free from the distractions of callers and the telephone.

In general, the Assistant Curator should represent the Museum to the public who visit it and take an interest in it: Miss Craig should occupy herself with students of Canadian history and those who wish for historical information and data procurable at the Museum. At present it is not possible to separate and define the duties of the two distinctly. It is possible, however, to lay down broad distinctions and to develop the administration of the Museum steadily along these lines.

hadermot memo Memorandum on the McCord Museum Wnder resolution passed by the University Museum Committee at its last meeting the ordinary administration of the McCord Museum is now principally the responsibility of the Executive Committee, subject to the direction of the General or University Committee. Those who formerly composed the McCord General Committee will be asked to act as Advisors to the Museum, and upon their council the Executive will rely for assistance in regard to all matters of policy, purchase, etc., where expert or technical attention may be in any way used. The new arrangement is designed to promote the efficient management of the Museum without making unnecessary call on the time of its Committee, and also to employ most beneficially the experience and knowledge of its friends. For dealing with the donations to the Museum from time to time it would be necessary occasionally to consult the Advisors as to their suitability or otherwise. In the great majority of cases, however, the gifts are acceptable without question and for these the decision of the Executive Committee would be quite sufficient. In order to keep the Advisors as a body in touch with the progress of the Museum it would be desirable to hold an Annual Meeting at which a full attendance could be hoped for and when the Secretary should make a report of all activities and a general survey of the Museum situation. Discussion of policies and suggestions on this occasion could then be invited for the information of the Executive during the year following. In the acquisition of the McCord and in its growth since it was first willed to the University, no single person's work can be compared with that done by Dr. W.D. Lighthall. By his stedfast willingness to help at all times, his unfailing interest in every department of the Museum's work, and by his own personal generosity to the collection, he has acquired a peculiar importance in its development and it would be a very great loss to the McCord if this support was diminished by any



#### MCGILL UNIVERSITY

January 5th 1933

Sir Arthur Currie, Principal and Vice Chancellor. McGill University,

My dear Sir Arthur:

At the last meeting of the Executive Museum Committee I was instructed to forward you the enclosed recommendations for the reorganization of the McCord Museum.

Respectfully submitted,

E. L. Judah, Secretary

ELJ/MW Encl.

# RECOMMENDATIONS of the

### EXECUTIVE MUSEUM COMMITTEE

# Reorganization of the McCord Museum.

In accordance with the recommendations of the Fox Survey it is proposed that the administration of the McCord Museum be now adjusted to the two general principles laid down in that Report, namely,

- (1) A greater degree of centralization
- (2) A more specific definition of the functions of those responsible for the Museum.

Estate to the University, the financial direction of the Museum is now wholly in the hands of McGill, and it is on the financial circumstances of the Museum that most of its executive administration depends. It is desirable for this reason, and for the purposes of uniformity of administration, that suitable executive machinery within the university be set up. At the same time is is also most desirable that those who have long served the Museum on what is at present its General Committee should be kept in close touch with the Collection and the work done by the Museum for the general public, and that, as long as they are willing, the University should benefit from their advice and expert knowledge.

## MCGILL UNIVERSITY MONTREAL

FACULTY OF ARTS AND SCIENCE
DEPARTMENT OF HISTORY

9. 71. 32.

Dem Sin autim:

I melore a numeroud um denting with the proposed wong aning atime of the administration of to 17 Lad musum. It has been I is curred fully by the & entire Lammetter - 5 - Lomer, 5-Clark, mr. Indah myself- and we should like you to see the proposals we have in If you can space the Time I should like to see you about the mem or and one whenever you are fee. There are possibly some fomto that med explanation. In general the futing of the Com. mittee was that the present is a good time to instale this warganing ation. In

Effect the plan would result in putting the M Lord on almostly exactly the same hosis as the Redpath and other University housement. Jours frankfully. Two her sunt

In WA hightfall April 8th, 1933. Dr. W. D. Lighthall Gransportation Building, Montreal, P. Q. May I take the liberty of quoting from the brief report made to the McCord Museum Committee at the meeting on April 4th, when I explained what the future policy would be:-"In the acquisition of the McCord and in its growth since it was first willed to the University, no single person's work can be compared with that done by Dr. W. D. Lighthall. By his steadfast willingness to help at all times, his unfailing interest in every department of the Museum's work, and by his own personal generosity to the collection, he has acquired a peculiar importance in its development and it would be a very great loss to the McCord if this support were diminished by any plan of reorganization. It is recommended, therefore, that Dr. Lighthall be asked to become a member of the University Museum Committee, where he might continue to keep in touch with the McCord Museum, and where he might share in the Committee's responsibility for the work of the Museums in general and the administration of the McCord in particular." I hope sincerely that you will consent to serve on the General Museum Committee of the University. Ever yours faithfully, Principal.

Copy given the Bursar, Jan. 6, 1934. THE McCORD NATIONAL MUSEUM McGILL UNIVERSITY PROF. T. W. L. MacDERMOT, M.A., (Oxon) 961 SHERBROOKE STREET. W. Honorary Secretary Mrs. F. C. WARREN. MONTREAL, QUE. Assistant Curator 21 October, 1933. General Sir Arthur Currie, Principal, McGill University. Dear Sir Arthur Currie:-I find on looking over my papers that I have never formally answered in writing your kind letter of April 8th last, containing a clause from your report to the McCord Museum Committee, in which, after other kind words, you quote its recommendation and yours, that I be asked to become a member of the University Museums Committee and continue to keep in touch with the McCord Museum in connection with the Museums Committee. I now gladly put in writing my acknowledgement of your letter and my consent to serve on the General Museums Committee of the University. Faithfully yours, W. D. Lighthan

administrative Committee April 7, 1933. Dear Mr. Reford. During the past session the University Museum Committee considered with some care the administration of the McCord Museum in all its aspects, having particular regard to the general museum plan suggested in the Fox Survey of last year. As a result, the Committee decided to assume full responsibility for all McCord Museum business and, under its authority, to entrust the ordinary management of the Museum to a small Executive sub-Committee which would be able to transact its affairs with the minimum expenditure of time and effort. This arrangement will relieve the McCord Committee as at present constituted of all the administrative work it has hitherto done, and will make the monthly meetings unnecessary. But there are two sides of the life of the Museum that cannot be attended to by mere reorganization. One is the prosecution of a scholarly policy of collection, by which the Museum can continue to grow as a historical centre, valuable to students and to the general public in the dissemination of a truly historical appreciation of the life of our country. The other is the zeal and watchful support of those who have the interest of the Museum and University at heart and by their standing in the community and knowledge of its records are capable of assisting very materially in the expansion and use of the Museum. The maintenance of both these is essential to the Museum and in the past has been the peculiar office of its Committee. In the future we hope very strongly that its members will continue this association with the Museum and form an Advisory Committee to whom the University may look for the same support as heretofore. In all questions in which expert knowledge and experience was required they would be appealed to, and I need hardly add that their suggestions and voluntary advice will always be welcome. Finally, a report would be submitted to the Committee at an annual meeting, summarizing the work done and describing fully the progress made during the previous year. It is my

January 8, 1938. Dear Mr. Reford. Mr. MacDermot tells me that you did not receive Sir Arthur Currie's letter of April 7, 1933. I am therefore enclosing a copy, - the original was mailed to you at 3510 Drummond Street on April 8, 1935. Yours faithfully, Principal's Secretary. R. W. Reford, Esq., 3510 Drummond Street, Montreal, P. C.

2. sincere hope that you will consent to act on this body and continue, as you have so long done, to give the Museum the benefit of your support and interest. In conclusion, I should like to express the warmest appreciation of the interest and support you have always extended towards the Museum, both by your counsel and by your own personal generosity to its collection. And I do so with all the greater pleasure as I look forward to your continued cooperation with us as a member of the Advisory Committee. Ever yours faithfully, Principal and Vice-Chancellor. R. W. Reford, Esq., 3510 Drummond Street, Montreal, P. Q.

#### PEMBERTON SMITH & CO., LIMITED

GENERAL INSURANCE

FIRE, AUTOMOBILE, MARINE, &c., &c.

LOANS ON MORTGAGES

IN REPLY REFER TO PS
SUBJECT McCord Museum

OFFICE: 508 & 509 BANK OF TORONTO BUILDING
414 ST. JAMES STREET W.

MONTREAL, CANADA

10th April 1933

Sir Arthur W.Currie, G.C.M.G., K.C.B., McGill University
Montreal

Dear Sir Arthur:-

Answering yours 6th, I am entirely in accord with your idea of managing the Museum with a small and convenient executive. I will be glad to remain on the Advisory Committee as long as I can be of service.

Yours faithfully,

# DUKE'S HOTEL, 35, St. James's Place, London, S.W.1. England. 5th May, 1933. Sir Arthur W. Currie, G.C.M.G., K.C.B., Principal, McGill University, Montreal, CANADA. Dear Sir Arthur: Returning from a trip to Scotland, I find your letter of April 6th re the McCord Museum, and note the administrative changes which have recently been made. It is a matter of sincere regret to me that I have made no contribution whatever to the usefulness of this institution, but in the character of an inveterate optimist I trust that, as a member of the Advisory Committee, I may be able to do more than heretofore. I certainly couldn't do less. After fourteen interesting weeks in England, - or,

After fourteen interesting weeks in England, - or, rather, in Britain - I am about to sail for home by the Paris on May 10th. Shortly after reaching Montreal, I shall hope to see you again.

With best regards,

Yours faithfully,

Cl. W. Colly

3 (10 Drieman) sent to all members of McCord Museum Committee. DM FROM THE PRINCIPAL AND VICE-CHANCELLOR, McGILL UNIVERSITY. MONTREAL. April 7, 1933 PRINCIPAL AND VICE-CHANCELLOR: SIR ARTHUR W. CURRIE, G.C.M.G., K.C.B. During the past session the University Museum Committee considered with some care the administration of the McCord Museum in all its aspects, having particular regard to the general museum plan suggested in the Fox Survey of last year. As a result, the Committee decided to assume full responsibility for all McCord Museum business and, under its authority, to entrust the ordinary management of the Museum to a small Executive sub-Committee which would be able to transact its affairs with the minimum expenditure of time and effort. This arrangement will relieve the McCord Committee at at present constituted of all the administrative work it has hitherto done, and will make the monthly meetings unnecessary. But there are two sides of the life of the Museum that cannot be attended to by mere reorganization. One is the prosecution of a scholarly policy of collection, by which the Museum can continue to grow as a historical centre, valuable to students and to the general public in the dissemination of a truly historical appreciation of the life of our country. The other is the zeal and watchful support of those who have the interest of the Museum and University at heart and by their standing in the community and knowledge of its records are capable of assisting very materially in the expansion and use of the Museum. The maintenance of both these is essential to the Museum and in the past has been the peculiar office of its Committee. In the future we hope very strongly that its members will continue this association with the Museum and form an Advisory Committee to whom the University may look for the same support as heretofore. In all questions in which expert knowledge and experience was required they would be appealed to, and I need hardly add that their suggestions and voluntary advice will always be welcome. Finally, a report would be submitted to the Committee at an annual meeting, summarizing the work done and describing fully the progress made during the previous year. It is my sincere hope that you will consent to act on this body and continue, as you have so long done, to give the Museum the benefit of your support and interest. In conclusion, I should like to express the warmest appreciation of the interest and support you have always extended towards the Museum, both by your counsel and by your own personal generosity to its collection. And I do so with all the greater pleasure as I look forward to your continued cooperation with us as a member of the Advisory Committee. Ever yours faithfully.

#### MCGILL UNIVERSITY

#### McCORD MUSEUM

#### Revenue Account 202

the tip and the first tip on the tip on the tip of the		dispos dia son una sersia also una atama atama	AND HE
	Sist,1931 - Rentals from Properties		
	cit on Revenue from Properties		\$2,069.07
	orest on Advances made by McGill University on \$157,870.86 for broken periods	,	5,389.87
Tota	al Deficit on Revenue for year	******	. \$7,458.94
Made	ntenance of Museum	6.561.01	
Payr	do of Museum Building	4,082.87	10,644.68
1	in anticipation of receiving legacy	***********	- 5,864.00
Defi	icit on Revenue Account to May 31st,1931		\$23,767.62
June 1st to			
May 31st,1932, Re	entals from Properties		
Sur	olus on Revenue from Properties		1,280.71
Inte	erest on advances by McGill University		
Inte	on 157,870.86		
O	arried forward from previous year at 6%	1,426.06	10,898.31
Total	al Deficit on Revenue for Year	***********	. 9,617.60
Mai	ntenance of McCord Museum		
	do do Building	4,180.61	9,333.00
Dedi	uct Dividend on M.L.H.& P.3% Debs		30.00
Def	icit on Revenue Account for year	**********	\$18,920.60
Add	- Legal Charges re interpretation of will		
	Storage Charges on Effects, Morgan Trust Deficit carried forward from previous yea:	<u>116.00</u>	146.00
Def	icit on Revenue Account to May 31st, 1932	**********	\$42,834.22
June 1st,1932 to		AP PAS AA	
	timated Rentals from Properties do maintenance charges on properties timated Surplus Revenue from Properties	.15,570.00	. 7,821.00
	terest on advances made by McGill University on 159,459.45	7.972.97	
In	terest on debit balances carried forward		
	\$42,834.22 at 5% timated Deficit on Revenue for Year	The state of the s	10,114.68
Es	timated Maintenance of Museum	. 5,250.00	
	do do do Building	. 3,520.00	8,770.00
	duct Dividend on M.L.H. & P. 3% Debs		30.00
Ad	ficit on Revenue Account for Year	2T	42,834.22
Es	timeted Deficit on Revenue Account to May 31s	t.1933	\$53,867.90

MCGILL UNIVERSITY

#### MCCORD NATIONAL MUSEUM

x la la fil

REVENUE ACCOUNT - 1930 - 31	
Revenue up to Trad	mber 30th 1931/
were were the second of the se	1 31/1431
Receipts from Rentals	lehoter wholk 193,
Deficit	.07
Six Per Cent on Advances made by McCill University 5,389 Maintenance of Museum - Department	81
19,16	1.62
Payments made to McCord National Museum Committee in	
anticipation of receiving Legacy	00
Deficit on Revenue Account on May 31st,1931 \$24,825	
Amount advanced to May 31st,1931\$157,870.86 7	
· 中央的 · 中央的 · 中央 · 中央 · 中央 · 中央 · 中央 · 中	

LED'A DESIGNATION TO THE PARTY OF THE PARTY	ROTVERTUR	ACCOUNT	-	1931	-32
---	-----------	---------	---	------	-----

Estimated Receipts from Rentals	+128071
Six Per Cent on Advances made by University	108993 <sub>1</sub> 516239 418061
Estimated deficit for yearmending May 31st,1932	18920.60
Total deficit to May 31st,1932	ges 146 -
ladyear.	2376/62

#### McGILL UNIVERSITY

#### ADVANCES MADE ON ACCOUNT OF THE McCORD LECACY

October 6th,1931.

Messrs.Lighthall & Lighthall
do do
Estate of "Annie McCord" 5,250.00
Maintenance charges on properties 1,251.02
Instalments paid on Montreal Light Heat
& Power Consolidated Stock 120.00
Mortgages on various properties assumed by
McGill University 52,000.00
Expenditure for period March 1st, 1931 to
May 31st, 1931 - changing 4934/36
Sherbrooke Street into stores 18,435.30
\$157,878.38
and the first that the first the fir

# Correspondence

#### McCORD MUSEUM

Extract from a letter received from a Scotch teacher, who visited Canada in the summer of 1931.

"But for you I would have missed the McCord Museum altogether—and that means one of the best things in Montreal, and, therefore, in Canada. The two ladies who were with me enjoyed it thoroughly (and how many museums does one really enjoy) though in their case it was the Indian, rather than the Wolfe exhibits, that pleased them so much. There were other collections upstairs that I feel sure would have interested me more had not the Wolfe room absorbed me so much, and had there been more time at our disposal. It was an altogether delightful museum, and yet I fear the rest of the party missed it altogether. And I expect I told you how, thanks to Dr. Parmelee, a number of us were able to follow the chief moves of Wolfe's dramatic enterprise almost as though we had been eye-witnesses of it.

"I have read that at least one authority rates Quebec among the twenty finest cities in the world -Edinburgh being included in the list, and I have no disposition to quarrel with the inclusion of both.

Would it surprise you, I wonder, to know that I preferred Montreal to Toronto? Except for the university quarters Toronto did not appeal to me particularly—though, after all, this is but an impression three days long-one which might conceivably be revised on a longer acquaintance with such a distinguished city. Hart House alone, entitles it to respect.

"Until ten days ago I have been busy over a lecture on my Canadian experiences and it is not too much to say that every spare moment was taken up on its account for something like three months back. The lecture aroused very considerable interest beforehand and there was a record attendance. But now that it is over I'm afraid it will be principally remembered for its length—the fact being that I had material enough for two, if not three lectures.

"However it's over and done with, and as I soaked myself in the subject, I feel I know a tremendous amount more about Canada than I did a year ago, for instance."

The Judah as Charman? The G. M. McGILL UNIVERSITY LIBRARY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY - THE GEST CHINESE RESEARCH LIBRARY TRAVELING LIBRARY DEPARTMENT . LIBRARY SCHOOL MONTREAL GERHARD R. LOMER, M.A., PH.D., October 25, 1928. LIBRARIAN Dr. C. F. Martin, Acting Principal, McGill University. McCord Museum Dear Dr. Martin, Last year I asked the Principal to relieve me of my duties connected with the McCord Museum and this was done to the extent of replacing me by Dr. Fryer as Secretary of the General Committee. I was, however, still left as Chairman of the Administrative Sub-Committee, but I find that, with the increasing work of the Library and lectures in the Library School, I cannot give the time necessary for the McCord Museum in its present condition. I have brought this matter to the attention of Mr. Glassco, who is also on the Administrative Sub-Committee, and have suggested that Mr. Judah, as Curator of Museums, might well have charge of this part of the work of the McCord Museum. Faithfully yours, P.R. Lomes: University Librarian. ADDRESS REPLY TO

26th October, 1928. A. P. S. Glassco, Esq., Bursat and Secretary, McGill University, Montreal. Dear Mr. Glassco, I have a letter from Dr. Lomer, asking that he be replaced as Chairman of the Administrative Subcommittee of the McCord Museum by Mr. Judah. Of course while I think that Mr. Judah is a most useful man in his capacity as Curator, I certainly would not agree to his being Chairman of any Administrative Sub-committee. I merely mention this in case the matter comes up, and we can then discuss it before any action is taken. Yours faithfully, con Acting Principal.

de L's retirement . McGILL UNIVERSITY LIBRARY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY - TRAVELING LIBRARY DEPARTMENT THE GEST CHINESE RESEARCH LIBRARY MONTREAL September 22, 1927. GERHARD R. LOMER, M.A., PH.D., LIBRARIAN Sir Arthur Currie, Principal, McGill University. McCord Museum Committee Dear Sir Arthur, May I ask once more to be relieved from service on the General Committee of the McCord National Museum and as Chairman of the Special Committee in charge of the building ? I find that the new Library School will require attention which ought not to be diverted in another direction. Faithfully yours, University Librarian. ADDRESS REPLY TO

September 23rd, 1927. Dr. G. R. Lomer, University Librarian, McGill University. Dear Dr. Lomer:-I am having Mr. Glassco call a meeting in the near future of the General Museums Committee, and will bring before it the matter referred to in your letter of yesterday. I accede to your request to be relieved from further service on the General Committee of the McCord Museum. Yours faithfully, Principal.

McGILL UNIVERSITY LIBRARY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY . - THE GEST CHINESE RESEARCH LIBRARY TRAVELING LIBRARY DEPARTMENT - LIBRARY SCHOOL MONTREAL January 22, 1931 GERHARD R. LOMER, M.A., PH.D., TIBRARIAN Sir Arthur Currie, Principal, McGill University. Administrative Sub-Committee McCord National Museum Dear Sir Arthur, On behalf of the Administrative Sub-Committee of the McCord National Museum, may I ask you to dissolve this Committee at the end of the present session. The Committee was appointed for temporary purposes and feels that there is now the necessary machinery for carrying on this work through the Office of the Superintendent of Buildings on the one hand and the recently appointed Secretary of the McCord Museum on the other hand. The work of this Committee was concerned with the maintenance of the Building, the distribution of the work of the Staff, and the requisitions for supplies. At its meeting yesterday afternoon, the Executive Committee of the General Museums Committee approved this recommendation which I now bring to your attention. Faithfully yours, approved L/F Remaire Sub-Committee. Please delete from Calendar. ADDRESS REPLY TO

June 11, 1931. F. Cleveland Norgan, Esq., A.P.S.Glassoo, Esq., Dr. G. R. Lomer. Gentlemen. acting on the recommendation of Dr. Lomer, Chairman of the Administrative Sub-Committee of the McCord Museum, I am now authorizing the dissolution of that Committee. Dr. Lomer assures me that the necessary machinery for carrying on the work of the Committee has been set up. May I thank you sincerely for the service rendered while a member of the Committee. Yours faithfully, Principal.

This mobon refuses to serve on Committee April 30th, 1930. Miss Mabel Molson, 114 Cedar Avenue, Montreal. I wish to ask a favour, and I have never yet known a Molson to refuse this kind of a request. I know the great interest you have taken in the McCord Museum and your general kindness to that institution. I want you to consent to become a member of the Committee. We expect to be able to do a little more for the Museum as soon as Mr. McCord's estate is settled. With all kind wishes, I am, Ever yours faith Principal.

114 Gedur Avenue Montreal & Mag16.Th De ar Ser arthur Jan always most interested in the Mc Cord Museum. and Jappreleste very much the honour Youdo he in asking me to become a newbord the Connettee. But a Twolson hever undertake to do anything that he or She Crewet do well + thoroughly. and Therefore Tunest Enface. with thouts for your Kind thought. x the best of wishes for

the success through of the Museum. 4 mes suicerely Mabel motson.

CABLE ADDRESS TELEPHONE MARQUETTE 2488 PEMSMITH." MONTREAL PEMBERTON SMITH & CO., LIMITED GENERAL INSURANCE FIRE, MARINE, &c., &c. LOANS ON MORTGAGES IN REPLY REFER TO PS OFFICE: 508 & 509 BANK OF TORONTO BUILDING SUBJECT McCord Museum 414 ST. JAMES STREET W. MONTREAL, CANADA 31st July 1930 General Sir Arthur Currie, G.C.M.G. McGill University Montreal Dear Sir Arthur:-At the request of Dr. Lighthall, we had a careful inspection made of the McCord Museum yesterday; the writer meeting Mr. Judah on the premises. We have pleasure in enclosing copy of our report. Yours faithfully, PEMBERTON SMITH & CO. Aug. 14, 1930. ToMr. Glassco: Encl 1. I think Mr. Pemberton Smith's suggestion as to installation of a sprinkler system is worthy of serious consideration. What would the cost be? 2. There can, of course, be no charge against the University for any services rendered by Mr. Smith at the request of Dr. Lighthall, nor can such a charge be, made against McCord Estate. low our wo

CAHAN, LIGHTHALL, LIGHTHALL & HENRY BARRISTERS & SOLICITORS C. H. CAHAN, K.C., LL.D. W. D. LIGHTHALL, K.C. LL.D. SUITE 1001-9 STAR BUILDING W. S. LIGHTHALL, B.C.L. W. R. HENRY, B.C.L. 231 ST. JAMES ST. WEST CABLE ADDRESS: "NAHAC" MONTREAL TELEPHONES HARBOUR 8120 W.D. Lighthall Nov. 30/32 IN REPLY, REFER TO General Sir Arthur Currie, Principal, McGill University, MONTREAL. Dear Sir Arthur: As I hear that a number of people are refusing to give to the McCord Museum, owing to statements that it is very unsafe from fire, I have asked Mr. Pemberton Smith of our Committee, a good authority on the subject, to make certain suggestions to us on the subject, but as I am told that it is not intended that the usual monthly meetings be held, I ask that one be held as usual early in December for discussion on this subject and ordinary current matters. Faithfully yours, W. D. Lightham WDL/B

Thrological THE LIBRARY OF McGILL UNIVERSITY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY - TRAVELING LIBRARY DEPARTMENT MONTREAL GERHARD R. LOMER, M.A., PH.D., December 9, 1924. LIBRARIAN Dr. C. F. Martin, Dean of the Faculty of Medicine. McGill University. Dear Dr. Martin. With reference to the informal meeting of representatives of McGill Museums held in your office yesterday, may I ask whether it would not be a good plan to put upon the agenda of the next meeting of the McCord Museum (December 17th) a question which has been deferred thus far - the decision as to what extent ethnological material comes within the scope of the McCord Museum. If it is likely that the ethnological material in the Redpath Museum and elsewhere may be concentrated on one of the floors of the vacant museum in the Medical Building, do you think it advisable for me to bring this possibility to the attention of the McCord Committee ? Dr. Lighthall is Chairman of the Accessions Sub-Committee, and I am Chairman of the Administrative Sub-Committee and Secretary to the General Committee. On the other hand, the next meeting of the McCord Committee is a very full one and I should prefer to defer any discussion on this subject to the next meeting, towards the end of January, when possibly your proposed plan will have assumed more definite shape. Address reply to:

## THE LIBRARY OF McGILL UNIVERSITY -2 In looking over the Redpath Museum this morning I saw a good deal of Egyptian material which would be most appropriate with the Archaeological Collection at present in the Library. Faithfully yours, University Librarian.

December 10th, 1924.

Dr. G. R. Lomer, The Redpath Library, McGILL UNIVERSITY.

Dear Dr. Lomer,

In reply to your good letter concerning the McCord Museum, I think it would be better to defer any discussion by your Committee until our plans are more mature.

I am delighted to hear what you say with reference to the Egyptian material and its relation to the Archaeological Collection.

With kind regards, believe me

Very truly yours,

DEAN .

McCORD NATIONAL MUSEUM Memorandum of the meeting of the Administrative Sub-Committee, Tuesday, November 5, 1928. Present: Dr. C. F. Martin, Acting Principal, Mr. A. P. S. Glassco, Mr. F. Cleveland Morgan, Mr. E. L. Judah, and Dr. G. R. Lomer. The following is a summary of the matters considered by the Committee: Miss Muir has been given a six months' leave of absence and the work of the Museum will be carried on by Mrs. F. C. Warren, under the direction of the Administrative Sub-Committee. The most important and immediate part of her work will 2. be accessioning, which should be proceeded with in a simplified form proposed by Mr. Judah. After the material is completely accessioned, a finding 3. list, in the form of cards, should be prepared, in a form to be agreed upon by the Librarian and the Curator of Museums. Any notation or classification should be undertaken with 4. a view to future re-arrangement and in conformity with the general policy of the Museums Committee. The condition of the building, especially the janitor's 5. quarters, requires immediate attention, and should be either placed in repair or in order. 6. In re-arranging exhibits certain types of material should be displayed according to the policies determined by the General Museums Committee. G. R. Lomer, Secretary.

McGILL UNIVERSITY
THE McCORD NATIONAL MUSEUM
"WHERE THERE IS NO VISION, THE PEOPLE PERISH"

DAVID ROSS McCORD, K.C.
M.A., B.C.L.
FOUNDER AND HON. DIRECTOR

MONTREAL, 22nd January, 1927.

Lieut.-Col. Wilfred Bovey, McGill University.

Dear Colonel Bovey:-

The General Committee of the McCord Museum, in considering the letter of the 15th November, from the Officers' Mess of the Royal Highlanders of Canada, which you were so good as to lay before them, asked me to express, in reply, their regrets that the Museum has no duplicate specimens of War material available for that purpose.

They asked me to say, however, that, if in the future it would be possible for them to co-operate with the Officers' Mess, in acquiring specimens of War material, suitable for exhibition, they would be most happy to do so.

Yours very truly,

C. E. Fryer

per-C.F. Goodwin.

appt. of pedermot 20th March, 1929. Professor C. E. Fryer, Department of History, FACULTY of ARTS, McGill University. Dear Professor Fryer, I understand that you are obliged to discontinue your kind services as Secretary to the McCord Museum. I need not say how much we appreciate all your kind interest and work. If it be correct that it is the Principal's prerogative to select your successor, I would suggest the name of Mr. T. W. L. MacDERMOT. Very sincerely yours. Acting Principal.

1776 Quem may Road hmtral 27. 111.29

DE C. F. martini, hetry Armupal, hefill University. Dan Sin.

I have received laday a letter from S. C. E. Fryst, Am. I coulding of the halad museum, from shich I have that on his risignation from that office you have been kind mayte biname myself as his successor.

while I am my too well aware of my defecuncies in regard to This post, a more particularly as following upon De Fryce, I am very much miteus had in Lamason Mesting o the work of the museum and should like very much brave m Apolimity of suring hoth. I appeciate your suggestion of my name a trush your sincerely for me know which I solin highly James frithfully

T. W.L. And Smit

13th February, 1929. A. P. S. Glassco, Esq., Secretary and Bursar McGill University, Montreal. Dear Mr. Glassco. I am enclosing herewith a letter from Professor C. E. Fryer with reference to the opening of the McCORD MUSEUM on Sunday afternoons. Would you be good enough to bring this question up at the next meeting of the Governors. Faithfully yours, (In Acting Principal. Enclosure.

Opening on Sundays. 12th February, 1929. Professor C. E. Fryer, Department of History, McGill University. Dear Professor Fryer. I shall be glad to take up the question of the opening of the McCord Museum on Sunday aftermoons with the Governors at the earliest opportunity, and will let you know the result. Yours sincerely, Acting Principal. agreed.

McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS McCORD, K.C. M A. B.C.L FOUNDER AND HON, DIRECTOR MONTREAL, 27 March, 1929. Memorandum from Dr. Fryer to Dr. Martin. To let Dr. Martin know that the attendance the first Sunday of the experiment of opening the McCord Museum to the public on that day of the week, was most satisfactory. The number actually signing the register was two hundred and eightysix, but in all probability many more attended who omitted to sign. It is worth pointing out that this

total for one afternoon only, exceeds the total often

recorded for the number of visitors registering in

one complete calendar month.

4 Ross Way.

Otham.

London, S. E. 9.

June 29th. 1926.

Dan Sir Alhun.

٠٠ - ١٠

I make a letter which Hacked he a day or two ago & which I thought might intrast you. If the pistols are in good condition and really It's belong to Wolfe, I should like to have them at McGill - presumably in the McCord Museum, Which, as you know, already has a good collection of Wolfe relies. Would Mrs. Lear-mouth by buy the pratures for ho, to you think? Of course, if we don't want them, the Ottawa people would probably take them,

or perhaps Clarence Wabster. but the latter abready has as many Wolfe relics as he discoves.

As I am so far away, I have advised the writer of the letter to communicate with you. It will of course be accessary for her to supply eightness that the pistols are what she claims them to be. I am at present in the country, but as soon as possible I will try to find out something about the Capt. Holland mentioned in the letter.

Jours very touby.

Sir AMour Covie, M'Gill University.

accessions ESTABLISHED 1776. INCORPORATED 1901. WINSLOW BROS. & SMITH CO. NEW YORK STORE: ALSO SELLING AGENTS FOR 14 SPRUCE STREET LEATHER CHICAGO STORE: 173 NO. FRANKLIN STREET PEABODY, MASS. BOSTON, June 10,1926. Professor Waugh. McGill University: Montreal, Canada. Dear Sir: THE YEAR THAT WITNESSED THE BIRTH OF OUR When you were in Vancover B. C. recently NATION a friend of mine Mrs. MacQuarrie heard you give a lecture on the life of General James Wolfe, and wanted me to write you and tell you that my family has for many years had in their possession a pair of pistols which the General gave on the day of his death to a relative of mine Capt. Samuel Holland, who was with him in that memorable battle on the Plains of Abraham 1759. These pistols have been handed down until they now belong to my mother, and Mrs. MacQuarrie is of the opinion they should be in some public place so that the people could see them at all times. Had she known the full history Mrs. MacQuarrie would have spoken to you at the time you were in Vancover. Our old home is in Charlottetown, P.E. Island, but we have lived for the passed fifteen years in Boston . While we still prize these pistols very highly, we think it perhaps time to dispose of them as there are only three of us left and the money would be of more use to us just now. If it would not be imposing too much, would you kinday advase me just where would be the proper place to write regarding this matter. If you are interested in the history of these pistols and would like further information. I should be glad to give it to you. Very truly yours, Welsh. W.G/W

September Seventh 1926. Mrs. James Welsh, 79 Hillsboro Street, Charlottetown, P.E.I. Dear Mrs. Welsh: / Let me acknowledge receipt of your letter of August 30th with reference to the Wolfe pistols. I shall bring this at once before the McCord Museum Committee, to whom I am sure it will be interesting. You will probably hear from Professor Fryer if anything further is done in the matter. Yours faithfully, Principal

April 6th, 1927. Dr. C. E. Fryer, Department of History. McGill University. Dear Dr. Fryer:-I am returning herewith the correspondence re the Wolfe pistols. I have written to Mr. Lighthall to say that at the last meeting of the Finance Committee it was agreed to make available for the McCord Museum the \$1,500. necessary to purchase these pistols. The Governors expect that the Museum authorities will take every possible precaution to verify the gentineness of these pistols. It is also to be understood that the \$1,500. is in the nature of an advance to the members to be repaid when any considerable amount of funds become available for museum purposes. I am also returning the correspondence re the Indian collection, and would say that if the Committee is satisfied that this collection should be bought the necessary funds will be made available under the same conditions outlined re the purchase of Wolfe pistols. Yours faithfully. Principal.

MCGILL UNIVERSITY
THE MCCORD NATIONAL MUSEUM
"WHERE THERE IS NO VISION, THE PEOPLE PERISH"

DAVID ROSS McCORD, K.C. M.A. B.C.L. FOUNDER AND HON. DIRECTOR

MONTREAL, 5th March, 1927.

Sir Arthur Currie, McGill University, Montreal, Que.

Dear Sir Arthur:-

At the request of the General Committee of the McCord National Museum, I am sending you two files, herewith, namely -

- 1. Mrs. Welsh's correspondence in regard to the Wolfe pistols.
- 2. Mr. Van Winckel's correspondence in regard to Mr. Crouse's Indian collection from Brantford.

Yours very truly,

C. E. Fryer
Per C.F. Goodwin

April 6th, 1927. Dr. W. D. Lighthall. 2 Place d'Armes, Montreal, Que. My dear Dr. Lighthall:-Replying to your letter of March 30th, let me say that at the last meeting of the Finance Committee the purchase of the Wolfe pistols at \$1,500. was authorized, providing the McCord Museum Committee was satisfied as to the genuineness of these weapons. I have not heard from Willis Chipman, but it would seem to me, but it would seem to me that we have before us all the evidence that we can reasonably hope to obtain at the present time. I am returning herewith the report of the Ontario Historical Society left with me. Yours faithfully,

LIGHTHALL & LIGHTHALL BARRISTERS & SOLICITORS W.D. LIGHTHALL, K.C., LL.D. 34 ROYAL INSURANCE BUILDING W.S. LIGHTHALL, B.C.L. 2 PLACE D'ARMES MONTREAL CABLE ADDRESS: "HALLIGHT" TELEPHONE MAIN 2382 March 30th, 1927. IN REPLY, REFER TO Sir Arthur Currie, Principal, McGill University, Montreal. My dear General: Re Wolfe Pistols Would you kindly let me know whether you think the University can advance the \$1500 necessary to buy these pistols, etc., so that I may be able to reply to Mrs. Welsh, the owner. Also, would you kindly have sent to me my copy left with you of the report of the Ontario Historical Society, being Chipman's life of Samuel Holland. Faithfully yours, J. D. Lighthall Curem. WDL/EM.

February 8th, 1927. W. D. Lighthall, Esq., LL.D., 34 Royal Insurance Building, 2 Place d'Armes, Montreal. Dear Dr. Lighthall:-I have your letter of yesterday with reference to the two Wolfe pistols. Your letter reads "epistles", but I take it this is simply a stenographic error. I am interested in obtaining these pistols for the McCord Museum, but to what extent I am not prepared to say. I think if we could get them for \$1,000. we ought to take them, hard up as we are. They may be worth to some collectors the \$5,000 asked, but that amount is altogether beyond our capacity. You continue your negotiations with the lady and let me know the result before coming to any final settlement. The Museum is greatly indebted to you for your interest in this matter. Yours faithfully, Principal.

LIGHTHALL & LIGHTHALL BARRISTERS & SOLICITORS W.D. LIGHTHALL, K.C., LL.D. 34 ROYAL INSURANCE BUILDING W.S.LIGHTHALL, B.C.L. 2 PLACE D'ARMES CABLE ADDRESS: "HALLIGHT" MONTREAL TELEPHONE MAIN 2382 February 7th. 1927. IN REPLY REFER TO Sir Arthur Currie, Principal. McGill University, Montreal. Re McCord Museum Dear Sir Arthur: Last year you will perhaps remember an offer to sell the Museum two epistles which had belonged to General Wolfe and were given or bequeathed by him to his close friend, Major Samuel Holland, R.E., who was by his side at the time of his death and was a great favorite with him. The epistles were offered by a lady connected with the Holland family and possessing documentary evidence, so that they are of major importance within sphere of the Museum, and would greatly strengthen the splendid Wolfe collection there. The sum then asked was \$5000, which was beyond our means. A short time ago the same lady offered them to Mrs. J. B. Learmont for Wolfe House, but she declined them. I then asked her to put me into communication with the lady, in the hope that a much bower price might be arrived at, which we might somehow have a hope of bringing together, and the sum I had in view was One Thousand to Fifteen Hundred Dollars. My hope was that the Holland lady, who was desirous they should come to Canada, might accept that sum, although I know the large prices that are paid by American collectors for things of that importance. At the time you are said to have been anxious to procure these epistles, if within reason; may I now ask your views on the subject so as to fortify me for the pending negotiation. I think I could secure several hundred dollars myself towards the price. Faithfully yours, U. D. Lighthall Rue m

January 7th, 1927. James Snasdell, Esq., C/o. Sun Life Assurance Company, Montreal. Dear Mr. Snasdell:-May I on behalf of the Board of Governors of McGill and all the University's friends express our sincere and earnest appreciation of your unique gift of medals. At the meeting of the McCord Museum Committee held yesterday afternoon the members expressed their very great delight with the exhibition and it has been arranged to place it in a prominent position, where all visitors will have an opportunity of seeing it. With all good wishes and many thanks, I am, Yours faithfully, Principal.

McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHERE THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS McCORD, K.C. M.A., B.C.L. FOUNDER AND HON. DIRECTOR MONTREAL, 11th April, 1927. Dear Sir Arthur:-I am enclosing two letters which I received on Saturday, one in connection with the Crouse Indian Collection, and the other from Major-General W. E. Hodgins in reference to a Collection of Military Badges, Buttons, etc. which he wishes to dispose of. Will you kindly let me have the letters again when you return the other papers. Yours faithfully, Mary Dudley Meier Sir Arthur Currie, Principal, McGill University.

April 12th, 1927. Miss M. Dudley Muir, Assistant Curator, McCord Museum. Dear Miss Muir:-I am returning herewith the letter received from General W.E. Hodgins. I think that the Museum is not in a position to offer anything for these Buttons and Badges. Their value is not very much, and if the Museum intends to go in for this sort of thing it ought to deal with the matter in a definite businesslike fashion and acquire all the badges of all the units, but not in a piecemeal fashion. Yours faithfully, Principal.

May 5th, 1927. W. D. McLennan, Esq., Executive Secretary, Graduates' Society, McGill University. Dear Mr. McLennan: -Thank you very much indeed for going to Auburn to examine the Crouse collection. I have your note to-day with reference to it. I have no doubt it is worth the money we are paying for it. Yours faithfully, Principal. Correspondence on Mr. Glassco's file May 5th, 1927.

5012 Drolet St. Apt. 4. Montreal. June 9th. 1927. Sir Arthur Currie, Principal. McGill University. Montreal. Dear Sir :-Having heard that you were interested in antique things, I beg to offer you a collection pertaining to Jacques Cartier's life. This collection is composed as follows: lo. Photograph of Jacques Cartier (Discover of Canada, 1534-5) 20. Landing of Jacques Cartier at Quebec, 1535. 30. Trip (voyage) of Jacques Cartier in Canada, (July 3rd, 1534). 40. Manor of Jacques Cartier at Limoilou, near St. Malo (Outside View) 50. Manor of Jacques Cartier at Limoilou, near St. Malo (Inside view) 60. Conference between Jacques Cartier and the Indians of Stadacone (Quebec) May 6th. 1536. The above collection is composed of very old engraving (gravure) and not simple photographs. Should you be interested in same. I would be pleased to hear from you in a near future. Very truly yours. Germaine Tranquil.

· June 10th, 1927. Mile. Germaine Tranquil, 5012 Drolet Street, Apt. 4, Montreal, Que. Dear Madame: -Thank you for your letter of June 9th with reference to a certain collection pertaining to the life of Jacques Cartier. I am not personally interested but the McCord National Museum, McGill University, might be. If you are willing to dispose of them to the Museum, please leave them with Miss M. D. Muir, the Curator, in order that they may be inspected by the Committee, not forgetting to put a price on each article of the collection. Yours faithfully, Principal.

August 24th, 1927. J. S. Snasdell, Esq., Sun Life Assurance Company, Montreal, Que. Dear Mr. Snasdell:-On behalf of Sir Arthur Currie, who is absent, I beg to acknowledge your communication of August 18th enclosing copy of a previous letter. I have made inquiries concerning your medals and find that the arrangement of the Wolfe and Montcalm Exhibit, as decided upon by the Museum Committee, required the complete clearing from two of the rooms of all exhibits not directly connected with the Wolfe and Montcalm period. As the other rooms contain classified collections the Curator, apparently, thought it better to leave the medals undisplayed for the time being than to put them in a disadvantageous position. The Wolfe and Montcalm Exhibit will shortly be terminated and I have no doubt that your medals will be put in a suitable position as soon as possible. Yours faithfully, Wilfrid Bovey.

THE HEAD OFFICE OF THE SUN LIFE ASSURANCE COMPANY OF CANADA MONTREAL August 18th, 1927. Sir Arthur W. Currie, G.C.M.G., K.C.B., Principal, McGill University, MONTREAL, Que. My dear Sir:-I wrote you on July 28th and as my letter has possibly gone astray, my not having received any reply, I enclose you a copy for your perusal. I am sorry to trouble you but I think you ought to know about this matter. Yours very truly, JSS/GF Encl.

SUN LIFE ASSURANCE COMPANY OF CANADA COPY Sir Arthur W. Currie, G.C.M.G., K.C.B., Principal, McGill University, Montreal, Que. My dear Sir:-Three or four months ago a friend of mine called in at the McCord Museum to see the medals which I gave to McGill, and he was informed by the Orderly that they were in the cellar and could not be seen. I now learn from the Orderly that they are still in the cellar and remain so until about the end of September, i.e. about seven months. When I gave the medals I had no idea that they would be placed out of sight so soon after giving them. Had I known this I certainly would not have made the donation. The frame is not like a bulky object that has to be got out of the way, and occupies but very little space. I thought I would drop you this line to let you know how I feel about the matter. Yours very truly, (Signed) & Tuandell JSS/FS GF

## A LIST OF OBJECTS LENT TO THE WOLFE AND MONTCALM EXHIBITION AT THE MCCORD NATIONAL MUSEUM.

Sir Frederick Williams-Taylor:

Two caricatures of Wolfe, by Brigadier-General Townshend at Quebec, 1759.

The Literary and Historical Society of Quebec:

An ancient statue of Wolfe.

A. E. Francis Esq.: 338 Roelyn ave

Original bronze of General James Wolfe by Derwent Wood, R.A.

The Redpath Library:

Death of General Wolfe, by B. West. Said to be his original water-colour drawing for his famous painting in oils.

The Chateau de Ramezay:

A piece of General Wolfe's sash worn at Quebec, 1759, in a case with explanatory letters.

ap3350

McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS MCCORD, K.C. M A., B,C,L. FOUNDER AND HON, DIRECTOR MONTREAL. 15th October, 1927. Dear Sir Arthur:-Following the General Committee Meeting of the McCord National Museum on Thursday, Dr. Fryer has asked me to forward to you a copy of Colonel William Wood's letter in regard to his idea of a collection being made to illustrate the "Water Life of Canada, " and to remind you of your promise, in this regard, to communicate with Mr. Beatty. Dr. Fryer said that I was also to remind you to write to Captain Troop, of the Canadian Pacific Railway, to ask him if any fragments of the S.S.Beaver are available for acquisition by this Museum. At your request I also enclose the brief list of names of those who kindly lent objects for the Museum's Wolfe and Montcalm Exhibition, which has just closed. Yours faithfully, Mary Judley Meur Asst. Curator. Sir Arthur Currie, McGill University, Montreal, Que.

October 18th, 1927. A. E. Francis, Esq., 338 Roslyn Avenue, Westmount, Que. Dear Mr. Francis:-Will you please accept the sincere thanks of McGill University and my own personal appreciation of your courtesy in loaning to the Wolfe and Montcalm exhibition at the McCord National Museum an original Bronze of General Wolfe by Derwent Wood, R.A. You will be glad to know that the exhibition created much interest as evidenced by the large number of visitors. The Bronze was much admired and added greatly to the interest. Yours faithfully, Principal.

October 17th, 1927. Sir Frederick Williams-Taylor, Bank of Montreal, Montreal, Que. My dear Sir Frederick:-Will you please accept the sincere thanks of McGill University and my own personal appreciation of your courtesy in loaning to the Wolfe and Montcalm exhibition at the McCord National Museum two caricatures of Wolfe by Brigadier-General Townshend. You will be glad to know that the exhibition created much interest as evidenced by the large number of visitors. The Townshend caricatures were much admired and added greatly to the interest. Yours faithfully, Principal.

October 17th, 1927. Captain Troup, Superintendent, C.P.R. Steamship Services, Victoria, B. C. My dear Captain Troup:-We have at McGill a very interesting Museum known as the McCord National Museum. In that museum we have a very extensive collection of Canadiana and at our last meeting the question came up of the possibility of acquiring something of the old Steamship Beaver, the wreck of which was visible when I went to British Columbia in 1894. I wonder if there is anything of that old steamer which we could get. If it is not too much trouble I would appreciate any help you can give us in this direction. I cannot tell you how much I enjoyed my brief visit to Victoria this summer. I thought the city looked well and prosperous, while none of you seem to get any older. With kindest wishes, I am, Yours faithfully,

## 53

# GENERAL WOLFE'S DIARY TO BE SOLD BY AUCTION

By R. S. FENDRICK

BATTERED old ledger in a dusty Paris bookshop-

It is the last journal of General James Wolfe, hidden away for years in an American collection of old doc-

The entry is Sept. 12, 1759—the eve of the Battle of Quebec.

"A vigorous blow struck by the army at this juncture may determine the fate of Canada," is the historic and prophetic message General Wolfe sends to his little army, and that his unknown scribe faithfully notes in the journal.

It is as dramatic a paper as found anywhere in British history, and by an irony of fate this glorious page lies to-day on a dusty French bookshelf.

The journal covers 103 pages of fine handwriting, opens with military orders given by General Wolfe in Scotland in 1748, carries him through Glascow, Dundee, Banff, Dover Castle. Winchester and then the second part opens with the title, "Orders given by Major General Wolfe in America. Halifax, April 30, 1759."

"The object of the campaign is to gow, Dundee, Banff, Dover Castle, and finish the war in America," he informs his officers and men.

"Great sufficiency of provisions and a numerous artillery is provided and from the known valour of the troops the nation expects success. The battalions have acquired reputation in last campaign, and it is not doubted but they will be careful to preserve it; from this confidence the Gen'l has assured the Secretary of State in his letters that whatever may be the event of the campaign, His Majesty and the Country will have reason to be satisfied with the army under his command.

"The Gen'l means to carry the business thr'o with as little loss as possible and with the heighest regard to the safety and preservation of the troops; to that end he expects that the men work chearfully and diligently without the least unsoldierlike murmur, or complaint, and that his five but necessary orders be strictly obey-

He sets himself to his task with the most intense thoroughness and there is not an Englishman who would not be thrilled by the bravery, loyalty, humanity and other virtues which shine through these stained old pages, the glory of which will live as long as the race itself.

And in the whole history of the British army there is no finer chapter than the orders Wolfe issued to his army.

"The peasants that remain in their habitations, their women and their children are to be treated with humanity," he firmly tells his men. "If any violence is offered to any woman the offender shall be punished with death."

"Any soldier that is found with

Orders given by Major General Wolfe in America Haliface April 30! 759. The Grenadice Companies of Inherists getweethers Reg! with a Lew! & 25 men of the Sight Infantry of each of the four Battaliens in Town to Emback tomorrow maning at day hate at the Slip, where boats will be ready to carrier them on traid the Franciscoto. They are to carrey with them their of Tents and Popisoage, 200 Nounos of Polise & Kall Holan will. An off of willing with a proportion of Men & two lie poinders with the Gross & amousmation, to Embarts on Her Majesty has been pleased to appoint the following) o to serve in the army Commanded by boto Castelone D'M Mo Theneral Capt Givilliam Capt Spital Capt Hudland

A page from the journal

plunder in his tent, or returning to army with plunder of any kind not taken by order, shall be sent directly to provost in irons in order to be tried for his life."

"The Gen'l will order such refreshments as he knows will be of service to them (his men), but is determined to allow no drunkenness or licentiousness in the army."

"No churches, houses or buildings of any kind to be burned without or-

The journal gives a rough drawing of the "Order of Incampment of the Army in One Line," "The Order of Battle of the Arry", the names of the principal officers, the training exercises, the preliminary skirmishes and finally describes his audacious plan to surprise Montcalm by sending his men up the St. Lawrence river in the darkness.

"A vigorous blow struck by the army at this juncture may determine the fate of Canada," he says in his historic message on September 12, the eve of the battle.

"The officers and men are to remember what their country expects from them and what a determined body of soldiers are capable of do-

against five weak battalions mingled with a disordered peasantry."

And then this thrilling record abruptly stops, for the heroic Wolfe was killed on the Plains of Abraham the next day in the moment of victory, and the faithful scribe, who was probably an aide-de-camp, was possibly killed, too, as he never wrote another

It is unknown that the battle but an this journal after the battle but an collector named Zadock It is unknown what happened to American collector named Zadock Pratt of New York state, who was born in 1790 and died in 1871, eventually found it.

After his death, the whole Pratt collection, including the Wolfe journal, was purchased by a swiss woman, described as Miss D----, lived in London.

lection comprising more than 1,000 old books and documents, to Georges Andrieux, a Paris book expert, to be

The whole collection of Miss Dis now on exhibition at his bookshop and will be sold in the public auction rooms in Paris June 14-17.

ooms in Paris June 14-17.

It includes more than 100 old English papers, including an autographed order of Oliver Cromwell.

- COPY -23/7/27 from Colonel William Wood 59 Grande Allée Quebec Canada. To the Curator of the McCord Museum Montreal: Dear Madam: Would you kindly place this letter on file for reference as a memorandum for the next meeting (which, I understand, is not till October). In confirmation of my conversation with you and Dr. Lighthall some time ago, I propose that the Committee might consider the advisability of making a collection of everything which illustrates what - for want of a better title - I might call the Water Life of Canada, from the earliest times down to the present day. There is, apparently, no such collection anywhere else; and the subject is of immense signifigance, because Canada grew far more by way of the water than the land. Up to the World War the calculation was that 100 tons could be taken by water as well as, or generally better than, 10 by rail or 1 by road - especially as distances increased. What then, must have been the advantage of water transportation over land transportation in the days when there were no rails and the roads were few and bad? The suggested collection should consist of:-Documents 2) Books 3) Maps 4) Models 5) Other cognate objects. I well remember the difficulty I experienced in 1913, when trying to get original evidence for my All Afloat: a chronicle of Craft and Waterways (vol.31 of the "Chronicles of Canada".). Books, maps, models, and other material, all were scarce, and very piecemeal too. Documents giving the original evidence exist in scattered places. We might a) get what we can, b) photostat what we can't obtain, and c) index everything important

wherever it is. That, of course, is a counsel of perfection. But we might try. 3) Maps should be made showing the relative navigability between what would take sea-going craft, what medium, and what small craft - down to the Kayak or canoe. 4) Models of all craft are most desirable everything - from the birchbark to the full-powered liner, and of every kind in, or making the history of, Canada - naval and mercantile both. Faithfully yours. (signed) William Wood.

October 19th, 1927. E. W. Beatty, Esq., President, Canadian Pacific Railway, Montreal, Que. My dear Mr. Beatty:-I am writing to you with further reference to our conversation of yesterday on the advisability of the C.P.R. undertaking to make a collection of everything which illustrates what - for want of a better title - I might call the Water Life of Canada, from the earliest times down to the present day. There is, apparently, no such collection anywhere else and the subject is of immense significance because Canada grew as much by way of the water as by land. It is hard to estimate adequately the advantage of water transportation over land transportation in the days when there were no rails and the roads were few and bad. I think this suggested collection should consist of .-1. Documents 2. Books 3. Maps 4. Models Other cognate objects. If we had the space at the McCord National Museum and available funds we would undertake this work, but as we have neither I am making the suggestion to you, believing that your Company

E.W.Beatty.Esq., -2is the best agency to undertake the work. I feel it should not be neglected. As you know, I am a very modest person, but yet I am bold enough to express the hope that some time in the future the collection may find a home in one of our Museums. Yours faithfully, Principal.

McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS McCORD, K.C. M A. B.C.L. FOUNDER AND HON, DIRECTOR MONTREAL. 4th November, 1927. Letters relurued Dear Sir Arthur:-I have been asked by the General Committee to send you the enclosed correspondence in connection with Lord Atholstan's gift of Two hundred dollars for the purchase for the Museum of a beautiful miniature of the mother of Sir John A. Macdonald, which bears a striking resemblance to the Chieftain, with the request that you would be so kind as to send the official acknowledgement. Yours faithfully, Mary Judley mir Asst. Curator. Sir Arthur Currie, McGill University. Montreal, Que.

November 9th, 1927. Rt. Hon. Lord Atholstan, 165 St. James Street. Montreal, Que. My dear Lord Atholstan: -I have been informed that your generous gift of \$200.00 to the McCord Museum has made it possible for McGill University to purchase for the Museum the beautiful minature of the mother of Sir John A. Macdonald. This additional evidence of your continued interest in the welfare of the University has made us all profoundly grateful. Will you please accept the thanks of your fellow Governors. With kindest personal wishes, I am, Yours faithfully, Principal.

CANADIAN PACIFIC RAILWAY COMPANY BRITISH COLUMBIA COAST STEAMSHIP SERVICE J. W. TROUP VICTORIA. B.C. November 11th, 1927. Sir Arthur W. Currie, G.C.M.G., K.C.B., McGill University,
Montreal, Quebec. Dear Sir Arthur: -I have delayed replying to your letter of October 17th, in connection with the question of securing something from the old Steamship "BEAVER", in the hope that I could find some worthwhile relic, but so far without any material success. One of our employees here a good many years ago, secured a piece of the "BEAVER's" frame, and he has been good enough to offer it for the purpose you suggest. It is not much, but one side might be polished, and some inscription put on. The round holes at the two ends of this piece, indicate where the treenails from the planking entered the frame of the ship. frame of the ship. In the old days wooden ships were fastened with what they call treenails, which were in reality hardwood pegs. I will keep up my enquiries until I find something more substantial than this piece of hardwood, and if I succeed in securing anything, I will be pleased to send it to you. I am glad to know that you enjoyed your visit to Victoria this last summer. I am sure the people here were pleased to see you. have a warm welcome in this community. You will always I am forwarding the strip of Teakwood by mail. With kind regards, I am, Yours very sincerely, J. W. Dovogo JWT/:

November 17th, 1927. Captain J. W. Troup, Canadian Pacific Railway Company, Victoria, B. C. My dear Captain Troup:-Thank you very much for your letter of the 11th of November and for the trouble you are taking to get us something from the old "Beaver". We are very grateful indeed. I see the Princess Elaine has been lost and that she is the best of the lot. You are in command of the greatest group of ships of their class in the world. With all kind wishes, I am, Yours faithfully,

CLT Sir Campbell Stuart Bath Club London Would be grateful if you would ascertain from Curtis and Henson five Mount Street on what terms we could obtain Amherst mantlepiece referred to in their letter December thirteenth to Womens Canadian Club Montreal AW Currie.

Freeident:
THE HON. MARGUERITE SHAUGHNESSY

Nice-Presidents:
MME. P. BEULLAC
MRS. PHILIP MACKENZIE

Hinn. Gerretary: Miss Mabel King

Enn. Treasurer: Miss Kathleen Fisher



THE WOMEN'S CANADIAN CLUB
348 SHERBROOKE STREET WEST

REGISTERED CABLE ADDRESS "WOCANCLUB"

The Hon. Mrs. St. John
Lady Brunton
Mrs. E. M. Eberts
Mrs. Warwick Chipman
Mrs. Eccles
Mrs. F. M. G. Johnson

Serretary-Treasurer: MRS. H. Y. RUSSEL

Office Hours: 9 to 12.30 (Except Saturday) TELEPHONE LANCASTER 7663

Jan. 12th, 1928.

To
The Curator,
McCord Museum,
McGill University,
Montreal.

Dear Sir:-

you,

I have been requested by the Committee of the Women's Canadian Club to forward you the enclosed letter, a copy of a communication received by us a short time ago.

Trusting that it may prove of interest to

I am

Yours faithfully,

Sec. Treas.

Alie Kneed

5 Mount St., Grosvenor Square, London W. I. I3th Dec. 1927. The Secretary, Women's Canadian Club, Montreal. Madam: -We trust you will pardon this intrusion but we hope that the matter upon which we write is such that it will be of interest. Just outside Sevenoaks there is an old Family Seat known as MONTREAL, once the home of the Amherst family for several centuries, which was sold recently owing to the ever's increasing growth of Sevenoaks Town, and is likely to meet the doom of demolition. The family has in the past been closely associated with the hearly history of Canada, one of the Amhersts, namely Lieut-General William Amherst, the first Baron, Governor of Virgina 1759-68, Commanderin-Chief of North America 1768-69, Field Marshal 1796. In 1759 Sir Jeffrey captured Ticonderoga, whilst Wolfe took Quebec and later he followed up with other successes culminating in his finally taking Montreal, which completed the conquest of Canada, in 1760. Hence the Family Seat being given the name of MONTREAL when it was rebuilt a few years afterwards. In the drawing-room here stands an exceptionally fine example of carved white statuary marble mantelpiece, imposing and dignified, circa 1760, particularly suited to a large and stately apartment. It has columns on either side, the central feature being a panel in the freize boldly carved with a male figure kneeling before a representation of Britannia, no doubt depicting -CANADA PAYING HOMAGE TO GREAT BRITAIN after the fall of Montreal. The present owner desires to dispose of this mantelpiece and we shall be glad to furnish any further particulars. Yours obediently, Curtis & Henson.

# McGILL UNIVERSITY THE McCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" MONTREAL. 14th January, 1928.

Dear Sir Arthur:-

DAVID ROSS McCORD, K.C.
M A.. B.C.L.
FOUNDER AND HON, DIRECTOR

I have this morning received the enclosed letters which speak for themselves. As we shall not be having a meeting until the 2nd February I thought best to send them on to you. We have engravings of "Montreal", Sevenoaks, in the Museum.

Yours faithfully,

Mary Sudley Muir
Asst. Curator.

Sir Arthur Currie, McGill University, Montreal, Que.

### MEMORANDUM FOR MCCORD MUSEUM

Blue prints from tracings of maps of the Governments of Quebec and Three Rivers made in 1709 by Catalogue for the Comte de Ponchartrain.

Five blue prints about 4 feet by 3 feet each, showing all farms and name of holders, also all seigneuries with views of Quebec and Three Rivers.

Blue print of tracing of map of Island of Orleans made by Monsieur de Villeneuve in 1689, showing all houses and names of their owners.

Blue prints of tracings of maps of the Kempt and Matapedia roads between Pointe au Snelles and Lake Matapedia, - dates 1830, 1868 and 1884.

I could probably get the last three without charge; the others would probably be about \$8.00 .

7th November, 1928.

Dear Dr. Lomer,

Many thanks for your memorandum on the McCord Museums. I am very glad to have it.

Yours sincerely,

m

Dr. Gerhard Lomer,
The Redpath Library,
McGill University.

10th December, 1928.

Dear Mrs. Warren,

I am enclosing my cheque for \$15.00, towards the purchase of an "Indian Baby Slab."

Paithfully yours.

Jean.

Mrs. Warrem,
The McCord Museum,
McGill University.

McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS McCORD, K.C. M A. B.C.L. FOUNDER AND HON, DIRECTOR MONTREAL. 13 December, 1928. Dear Dr. Martin:-I beg to acknowledge, on behalf of the McCord Museum, your cheque for fifteen dollars (\$15.00) which has purchased an Indian cradle board from Oka. We will forward the amount to Mr. Renaud. Faithfully yours, Doroth Warren\_ C. F. Martin, Esq., M. D. Acting Assistant Curator. Office of the Principal, McGill University.

### MEMORANDUM

Miss Radford, 1957 St. Luke Street, has two portraits, one of the last Hudson Bay Factor at Tadousac and one of his wife which she would like to give to the McCord Museum.

Wilbank 9401

1957 St. Luke St.

# McGILL UNIVERSITY THE MCCORD NATIONAL MUSEUM "WHEN THERE IS NO VISION, THE PEOPLE PERISH" DAVID ROSS MCCORD, K.C. M A., B,C,L. FOUNDER AND HON, DIRECTOR MONTREAL. Memorandum from Dr. Fryer to Sir Arthur Currie.

To thank Sir Arthur Currie for his note of March 8 with reference to the cable to Sir Campbell Stuart and to state that the Committee of the McCord Museum would like to have Sir Arthur's opinion as to whether he thinks it advisable or not to take any steps in this matter.

McGill University, MONTREAL, P.Q.

30th November, 1928:

Dr. J. B. Hertick,

21st December, 1928.

Dear Dr. Fryer,

I do not know whether you have yet received Sir George Simpson's snow-shoe from Mr. McKeen. I telephoned him some time ago, offering to call for it, but he was kind enough to say he would deliver it personally. I hope it has arrived.

Yours sincerely,

erm.

Professor C. E. Fryer, Faculty of Arts, McGill University. return to Penerbal C.H.M.FARLANE PRESIDENT MC FARLANE SON & HODGSON, LIMITED MONTREAL May 19th, 1930. Dear Sir Arthur:-At lunch to-day I mentioned to Mr. John W. Ross that in going through my father's library I had found a picture of the Honorable James McGill. He suggested sending it to you, and I am glad to do so. If the University has a duplicate of this picture, I would like to keep it in my own possession, but if they have not, I will be very glad if you will make any use of it you care to. With kind regards. Yours very truly, Sir Arthur Currie, G.C.M.G., K.C.B., L.L.D., Principal. McGill University. Montreal.

LIBRARIAN'S OFFICE To Principal's Secretary
Subject MoSill Portrail.
Date horr/30.
File Return
Refer to
Hold for
Placed & Card hus.
thend official acks.
The Variet.
GR. Lone

May 20th, 1930. Mr. C. H. McFarlane, McFarlane Son and Hodgson, Limited, Montreal. Let me thank you very much for your kind letter of the 19th May sending me a picture of the Honourable James McGill. I have ascertained that the University does not own one of these particular prints and I am therefore glad to accept it, as you so courteously suggest. It will be placed in the McCord Museum. Dr. Lomer will send you a formal acknowledgment, and I want to assure you of my personal gratitude for your kindness. Principal.

Serial Book. Read graches to Buches. 1792 to 1796

Leave JahrmenPomohoris

Jas I. Inasdell Erg., 3551 University It.

December 20th, 1932. James J. Snasdell, Esq., 3551 University Street, Montreal, P. Q. Professor McDermot has brought in to my office, for my examination, the two Order Books which I understand you have most generously donated to the Canadian Archives of McGill University. One is struck with the remarkably good state of preservation of these orders, and one cannot help but be impressed with the valuable material contained therein relating to the military events of that period. Will you please accept my appreciation of your kindness, as well as the gratitude of the Governors of the University, for the valuable records thus made available. I am, dear Mr. Snasdell.

Please notify Prof. MacDermot. Later: He came in. He says to pass to Mrs. Warren and ask her to give out publicity about this interesting gift. October 4. 1933 Mrs. George Ahern, 741 Walker Avenue, Montreal, P. Q. Dear Mrs. Ahern, Your son has brought to me the very interesting souvenir of the celebration of the birth of the Prince of Wales in Montreal in the year 1842. I can well understand how you much have prized this possession all through the years, and that you have decided to give it to the McCord Museum is a very gracious act indeed. The University will send a formal acknowledgment later, but I want to thank you personally for your kind thought in response to my appeal for historical documents of this nature. Ever yours faithfully, Principal

PRINCIPAL AND VICE-CHANCELLOR:
SIR ARTHUR W. CURRIE, G.C.M.G., K.C.B.

FROM

THE PRINCIPAL AND VICE-CHANCELLOR,

McGILL UNIVERSITY,

MONTREAL.

My dear

Montreal and its vicinity formed one of the cradles of Canada and the city has always been the centre of a large part of the most important developments of the country. It is a natural environment for the study of Canadian history. One of the phases of that history in which Montreal has played a conspicuous part and about which little or no interpretative historical writing has been done is that following Confederation. Many of the men and women who were foremost in the building of the Dominion after 1867 lived or are living in Montreal, in the Eastern Townships and in other parts of western Quebec, and some of them still preserve much of the contemporary historical material from which the future story of this period will be written.

We are making efforts at McGill to collect and preserve all such material, in the shape of letters (private and business or official), deeds, diaries, notebooks, account books, clippings, newspapers, magazines and any other medium through which the real history of personalities and events may be obtained. It is unfortunately true, however, that quantities of such matter have been and are being destroyed or thrown out by their owners, who do not perhaps realize how useful it could be for the student and writer of Canadian history and are unaware that by destroying what appears to be merely private and even trivial records, we are losing the story of the past.

If any considerable body of manuscript and other contemporary material could be assembled at this University, there is no doubt that in time an important school of historical research could be set going. Such a collection taken in conjunction with the collections already in the city dealing with the French period, would be a magnet to the serious student of Canadian history everywhere.

Sent in Feb. 7 march 1933, Col. Herbert Molson, 3517 Ontario Avenue, Montreal. Kold / Sir H. Montague Allan, "Ravenscrag", Pine Avenue West, Montreal. J. Gibb Carsley, Esq., Henry W. Morgan, Esq., 1 Summerhill Terrace, Montreal. ✓ Professor C. S. LeMesurier, 419 Roslyn Avenue, Westmount. J Lady Roddick, 1459 Sherbrooke Street West, Montreal. JH. R. Drummond, Esq., 3418 Drummond Street, Montreal. Gordon A. Neilson, 1490 Bernard Avenue West, Montreal. /Zeph. Hebert, Esq., 1321 Sherbrooke Street West, Montreal. VLawrence Hart, Esq., 600 Argyle Avenue, Westmount. J Norman Dawes, Esq., 1517 Pine Avenue West, Montreal. The Rt. Hon. Lord Shaughnessy, 3547 Peel Street, Montreal. E. W. Beatty, Esq., Canadian Pacific Railway Company, Montreal. S. J. Hungerford, Esq., Acting President, Canadian National Railways, Montreal. JMrs. F. M. G. Johnson, 4 Chelsea Place, Montreal. JT. C. Keefer, Esq., 4323 Western Avenue, Montreal. J W. D. Robb, Esq., 4700 Western Avenue, Montreal. JA. E. Abbott, Esq., 505 Pine Avenue West, Montreal. J George B. Foster, Esq., K.C., 3470 Holton Avenue, Montreal. I Miss Dorothy Heneker, 1533 Mackay Street, Montreal. J De Gaspe Beaubien, Esq., 462 St. Catherine Road, Montreal. J W. D. Lighthall, Esq., 14 Murray Avenue, Montreal. J C. E. Gault, Esq., 1455 Drummond Street, Montreal. D. Forbes Angus, Esq., 3450 Drummond Street, Montreal. J W. B. Blackader, Esq., 1537 Summerhill Avenue, Montreal. Dr. D. A. Hingston, 1000 Sherbrooke Street West, Montreal. R. W. Reford, Esq., 3510 Drummond Street, Montreal.

Col. Robert Starke, 433 Elm Avenue, Montreal.

Hon. John S. McLemnan, Petersfield, Sydney, N.S.

JDr. A. C. de Lotbiniere Harwood, 4423 St. Denis Street, Montreal.

Clement M. Badgley, Esq., 367 Elm Avenue, Montreal.

Col. John H. Price, Quebec, P.Q.

E.W. H. Phillips, 1374 Shenbrooke St. W.

J E. Desbarals, Desbarats Printing, Co. 3501 UniversitySt.

May 19, 1934. Dear Mrs. Warren, I am sending you herewith the file from this office regarding the letters sent out last year asking for historical data to be contributed to the McCord Museum. I think you should have these letters in your files, to follow up if necessary. Please note particularly letter from Mr. Fred Clarton and the four documents enclosed as mentioned therein. Apparently we should have sent these on to Mr. McDermot last spring. Sir Arthur acknowledged their receipt to Mr. Claxton. Yours faithfully, Brincipal's Secretary. Mrs. Dorothy Warren, The McCord Museum.

June 12, 1933. Fred.J. Claxton, Esq., 2220 Clay Street. San Francisco, Dalifornia, U.S.A. My dear Mr. Claxton, Let me apologise for not having acknowledged your letter of May 2nd. 2 It was very good indeed of you to take the trouble to write at such length giving your reminiscences of Montreal in the old days. I am sure that this will form a very valuable contribution to the collection we are making. With all good wishes, Bvor yours faithfully, Principal and beginned

#2220 Clay Street. San Francisco. California. June 23. 1933. Sir Arthur W. Currie. G.C.M.G., Principal and Vice-Chancellor, Mc Gill University. Montreal. P.Q. Dear Sir Arthur: On May second I wrate you a further instalment of my personal recollections of old Montreal , but up to date have not heard whether they reached you or went astray in the mail. I should like to know that you received them ? Yours faithfully. Fret S. Clayton N.B. There was an error in my letter, I used the name Stephens when it should have been Stevens , whose property adjoined the St James ' Club on Dorchester St.

Inter-department Correspondence FROM THE PRINCIPAL AND VICE-CHANCELLOR McGILL UNIVERSITY, MONTREAL. PRINCIPAL AND VICE-CHANCELLOR; SIR ARTHUR W. CURRIE, G.C.M.G., K.C.B. June 29, 1933. Fred J. Clarton, Esq. 2220 Clay Street, San Francisco, Cal. My dearMr. Claxton, You must forgive me for not answering your letter of May 2nd, which I read with very great interest and passed over to the McCord Museum for preservation. The last military event of any consequence here was the laying of the Corner Stone of the new Armoury of the Victoria Rifles a week ago.last Saturday. The new Armoury is most conveniently situated on Cathcart Street, not far from University. The Governor-General and many citizens were present. The military unit in attendance was, of course, the Rifles, with whom paraded many of their veterans of the War. The next day I unveiled memorial tablets in memory of those of the Regiment who were killed in the War. One tablet was placed in the Church of St. James the Apostle, whose Rector, the Rev. Canon Shatford, was the first Chaplain on Overseas service. Marching from the re the Regiment proceeded to Notre Dame Cathedral, where the second tablet was placed. Shortly before that, on June 3rd, the King's Birthday, the Grenadier Guards of Montreal held a ceremony of Trooping the Colours in the McGill Stadium. Our founder, James McGill, was at one time the Commanding Officer of the Regiment out of which the Guards grew. Each year on Founder's Day - October 6th - a detachment of the Regiment, accompanied by the Band, mount guard at the Tomb of James McGill in front of the Arts Building and the Band plays selctions. All the Military Units of Montreal seem to beiin a flourishing condition, and last Armistice Day I saw more troops on parade than at any time during the past twelve years. We are languishing in a spell of extremely warm weather, for us, at the present time; for the last four or five days in succession the thermometer has

April 18th, 1933. Fred J. Claxton, Esq., 2220 Clay Street, San Francisco, California. Dear Sir. I much appreciate the papers sent in by you in your letter of April 11th. They will make a very interesting addition to the beginnings of the papers which we are gradually ascembling on Montreal and Eastern Canadian history. I was particularly interested also in your own personal notes on the neighbourhood of the University, which will be added to your other papers as part of the documentary history of these parts. Yours faithfully, Principal.

#2220 Clay Street. San Francisco. California. August 5. 1933. Sir Arthur W. Currie. G.C.M.G., K.C.B. Principal and Vice-Chancellor. Mc Gill University. Montreal. P.Q. Dear Sir Arthur; Your letter of 29th June was intensely interesting, first because of the reference to the marriage of your daughter to Galt Durnfurd, a son of A.D. Durnford, ( Dessie ) whom I knew well many years ago , when he was Accountant I think , in the Molsons Bank, as my duties took me to that Bank almost daily for some years. Mr Durnfor was a gentleman of the old type, genial and obliging in every way, and if his son inherits his characteristics, then your daughter has a good husband, and you a good son-in-law. Congratulations all round. The family connection is I believe, Sir a.T.Galt, an Uncle of Brooke's Wife Helen Savage, whose Mother, Mrs Savage was I believe a Galt. Then, A.D. Durnford married a Galt also, and his son Galt married your Daughter . Q.E.D. you can check me up .
Your account of the laying of the foundation stone of the new Armoury for the 3rd Batbrings back memories, for I, as a boy used to play in the grounds back of the Natural History Museum, which extended up to the old Crystal Palace, which stood facing Victoria street, being part of the site of the armoury. That reminds me that Montreal's original armoury, as far as I am aware, stood at the foot of Beaver Hall Hill, facing what was then the " Hay Market where hundreds of sleighs stood in lines daily through the winter, having driven in to town during the early hours. The armoury was a one story wooden building facing on Lagauchetier street , and running back into the hill. It was afterwards rented or sold to Bancroft's express, andwas a Livery stable. It was in that neighborhood that the " Gavazzi " rids riots took place. Gavazzi was a Roman Monk , converted, he preached in England , and arrived in Canada in 1853 , went to Quebec where he met with a rather warm reception, and came to Montreal. He preached in the old Zion church , which stood at the foot of Beaver Hall Hill, ( subsequently turned into a factory) and the riot took place between the church and armoury. The Military were called out , fired into the crowd, and several were killed and wounded. The father of some boyhood friends of mine was shot in the leg and limped thereafter. That is how I got my information , before reading of it in History. I am very glad to hear that the Military units in Montreal are in good standing, they certainly did their duty in 1914 1918 . Yesterday was the anniversary of England's entering the war. I dinna forget. I am still Britisk, although living in this country. With kind regards, I remain, Yours faithfully. Bed Chyton



#### MCGILL UNIVERSITY

McCord Museum. 21 May, 1934.

Dear Mrs. McMurray:-

I will place on file the correspondence you have sent to this office in connection with the demand for old documents and letters of the post-Confederation period.

Thank you also for the five documents (5) donated by Mr. Fred J. Claxtion of San Francisco in April, 1933. These I will enter into the McCord Collection as usual and send the official acknowledgement from the University (which generally follows the letter of thanks).

Dorotto Warrew.

Assistant Curator.

Yours faithfully,

Mrs. McMurray, The Office of the Principal, McGill University.

McGILL UNIVERSITY LIBRARY REDPATH LIBRARY - MEDICAL LIBRARY - BIBLIOTHECA OSLERIANA - LAW LIBRARY ROYAL VICTORIA COLLEGE LIBRARY - BLACKADER LIBRARY OF ARCHITECTURE EMMA SHEARER WOOD LIBRARY OF ORNITHOLOGY - BLACKER LIBRARY OF ZOOLOGY BAILLIE LIBRARY OF CHEMISTRY - TRAVELING LIBRARY DEPARTMENT THE GEST CHINESE RESEARCH LIBRARY MONTREAL. March 4, 1927. GERHARD R. LOMER, M.A., PH.D., LIBRARIAN Sir Arthur Currie, Principal, McGill University. Museums Dear Sir Arthur, At the meeting of the McCord Committee yesterday, Dr. Lighthall presented certain historical manuscripts to the Museum. This raises a question in my mind as to whether the relations between the McCord Museum and the Redpath Library have been sufficiently defined, in accordance with the general policy of the University Committee on Museums. You will remember that one of the chief objects of that Committee was to plan and carry out a logical classification of museum material, and this has, in most cases, been satisfactorily accomplished. The question of manuscripts, however, is a complicated one because, at first sight, it might seem as if the McCord Museum had a claim upon a portion of this class of material. Autograph letters, small signed documents, proclamations, etc., have undoubtedly an interest for the public and their exhibition in cases is justified. But with regard to historical manuscripts, especially of the bulkier sort, it has generally been the practice of institutions to regard these as library, rather then museum, material. We are at present in danger of having two groups of manuscripts and, as Librarian and Gustodian of one group, I am strongly of the opinion that every effort ADDRESS REPLY TO

THE LIBRARY OF McGILL UNIVERSITY -2-Sir Arthur Currie. should be made in the future to keep manuscripts in the Library. As a member of the McCord Committee, I feel that the Museum should concentrate on objects rather than books and manuscripts. The former are meant to be looked at, which is a function of a museum; the latter are intended to be studied or copied, which is a function of a library. I do not wish, for the moment, to involve the question of transferring manuscripts or books at present in the McCord Museum. I merely suggest a desirable policy for the Committee to adopt with regard to future donations. Faithfully yours, P.R. Lomer. University Librarian.

### Im. A. Laughlin

Dealer in

### ANTIQUES, COINS and PAPER MONEY

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

50 Baxler Street. apr. 13, 1932. Chatham, Ontario, Canada Sir arthur Currie, Pres. Mc Gill University Mar Dvi, The above mentioned collections I have in my home belonged to my deceased husband who passed away about 20 months ago.

# Wm. A. Laughlin

Dealer in

#### ANTIQUES, COINS and PAPER MONEY

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

Chatham, Ontario, Canada a student of Mi gul about 1907 or a little earlier. My filan is ti rent them out for a period of 10 or Fifteen years might- bring assist me in herping

### Wm. A. Laughlin

Dealer in

#### ANTIQUES, COINS and PAPER MONEY

Chatham, Ontario, Canada

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

my four cheldren ranging from 14 li 10 years they are talented children and deserve a chance. Our home is clear

# Wm. A. Laughlin

Dealer in

### ANTIQUES, COINS and PAPER MONEY

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

Chatham, Ontario, Canada

neals

### Wm. A. Laughlin

Dealer in

### ANTIQUES, COINS and PAPER MONEY

Chatham, Ontario, Canada

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

malir he Rev. Ma Farlane. Merine avenue chat.

# Wm. A. Laughlin

Dealer in

#### ANTIQUES, COINS and PAPER MONEY

Chatham, Ontario, Canada

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

of 136 William I would like the

## Mm. A. Laughlin

Dealer in

### ANTIQUES, COINS and PAPER MONEY

Chatham, Ontario, Canada

Ancient Pottery
Bronze Ornaments
Ancient Jewelry
Embroidery

greatly app not wish

April 15, 1932. Mrs. W.A. Laughlin, Chatham, Ontario. Dear Madam, Let me acknowledge receipt of your letter of the 13th April with reference to collection of coins that has come to you through the unfortunate death of your husband. My advice to you would be to make a proper catalogue of the coins and try to sell them. Not knowing of what the collection consists I cannot advise as to its rental value nor heve I ever heard of museums running exhibits. Certainly McGill University is not interested. Neither can I hold out any hope that we would be willing to purchase the collection. These are hard times indeed and we cannot undertake any unusual expenditures. I am sure I wish you every good fortune. Your s faithfully, Principal.

Old regulations DAVID ROSS Mc CORD NATIONAL MUSEUM MEMORANDUM ON COMMITTEES (Prepared by Dr. G. R. Lomer. March 13, 1923) The present Committee consists of Dr. Francis McLennan, I Chairman, Dr. W. D. Lighthall, Mr. F. Cleveland Morgan, Mr. R. W. Reford, Professor Percy E. Nobbs, Professor Ramsay Traquair, and Dr. G. R. Lomer. Of the above the following were appointed by this Committee, at its meeting on June 9, 1922, to act as an executive committee during the absence of Dr. Francis McLennan, in case it proved impossible to call a meeting of the whole Committee during the summer: Dr. W. D. Lighthall, Mr. F. Cleveland Morgan, and Professor Percy E. Nobbs. II It is suggested that the members of the Committee, together with such others as it may seem advisable to add to their number, be divided into (1) an Executive Committee: (2) an Accessions Committee; (3) and an Administrative Committee; and that the Secretary of the Museum act as secretary to each of the committees but shall not have a vote on any of them.

#### III EXECUTIVE COMMITTEE:

- 1. The membership of this committee shall consist of the Principal, a chairman, and one member from each of the undernoted committees.
- 2. Its duties shall be the following:
  - (a) The formulation of a general policy regarding the management of the Museum and its relation to other collections in the University and elsewhere.
  - (b) It shall decide upon matters referred to it by the undernoted committees.
  - (c) It shall meet regularly four times a year and/or hold a special meeting at the call of the Chairman.
  - (d) It shall recommend to the Governors, on the suggestion of the Accessions and Administrative Committees, or at its own discretion, any change in the constitution of the three committees or the appointment of additional members.
  - (e) It shall make an annual report to the Governors regarding the work and condition of the Museum.
  - (f) It shall receive annually from the Accessions and Administrative Committees their financial reports for the year and shall include them in their own report to be transmitted to the Governors.

#### IV ACCESSIONS COMMITTEE:

- 1. The membership of this committee shall consist of a chairman and a sufficient number of members to make expert opinion available upon the chief kinds of material (documents, paintings, portraits, Indian relics, handicrafts, coins and medals, furniture and household utensils, arms and armour, books, etc.) which the Museum receives or may expect to receive.
- 2. These specialists do not all need to be residents of Montreal but should be available for consultation.
- 3. The majority shall always be members of the University.
- 4. Their duties shall be:
  - (a) To see that the Secretary promptly acknowledges receipt of material on a form stating that it will be submitted at the next meeting of the Accessions Committee.
  - (b) To accept or reject all material offered to the Museum either as a gift or for sale.
  - (c) To see that the Secretary, without delay, either returns unsuitable material with an appropriate letter, or reports the favourable decision of the Committee with an expression of thanks for the donation, or obtains the Chairman's signature of approval to the bill rendered for objects purchased.
  - (d) To attempt, either in person or by correspondence, to keep in touch with available sources of material for the increase of the collection.
  - (e) To see that, with each object purchased or accepted as a donation, authentic information as to identification, source, history, and donor is supplied and is properly entered in the accession book and that as much of this information as may be advisable is typed upon proper labels.

#### V ADMINISTRATIVE COMMITTEE:

- 1. The membership of this committee shall consist of a chairman and two other members.
- 2. The purpose of this committee is to supervise and control the administration of the building, and the Chairman shall be regarded as the official in charge of the building according to the general University plan for such control.
- 3. The committee shall have control of the staff of the Museum and shall determine hours, vacations, salaries, and wages.
- 4. The committee shall hold regular meetings, but may in the interval delegate its duties to the Chairman.
- 5. The committee will be in direct communication with the Bursar's Office and with the Power House regarding matters concerning finances within its jurisdiction or the lighting, heating, and repairing of the building.
- 6. The committee shall have control of the funds other than those under the jurisdiction of the Accessions Committee as noted in IV.5.
- 7. It shall report to the Executive Committee, for transmission to the Finance Committee of the Governors, its recommendations regarding the funds necessary for each year as distinct from the funds available for purchases.

- 5. This Committee shall control all funds available for purchases but shall not control funds for salaries and supplies or the maintenance and extension of the building.
- 6. It shall report to the Executive Committee each year, for transmission to the Finance Committee, a statement of its disposal of its funds during that period and of donations received.

- VI The duties of the Secretary shall be the following:
  - 1. (a) To send out notices of committee meetings.
    - (b) To keep the minutes of the Executive Committee, the Accessions Committee, and the Administrative Committee.
  - 2. She shall have no vote on any of the committees nor shall she express her opinion on matters before the committees unless referred to.
  - 3. To answer all correspondence that does not need to be referred to any of the committees and to keep such letters suitably filed with carbon copies of her replies.
  - 4. To receive and bring before the Accessions Committee at its next meeting all material offered as a gift, loan, or for sale. (See IV.4.a).
  - 5. To return, without delay, with a suitable letter, material rejected by the Accessions Committee.
  - 6. To acknowledge with thanks, on an engraved form similar to that used by the Library and the Redpath Museum, all presentations to the Museum.
  - 7. To obtain the signature of the Chairman of the Accessions Committee approving all bills rendered for objects purchased by that Committee before forwarding these bills to the Bursar for payment.
  - 8. Bills shall be forwarded to the Bursar by the 15th of each month, so that they may be included in the monthly statement.
  - 9. A statement of any expenditures approved by the Committee for which a bill has not yet been received shall be presented at the same time as "orders outstanding."
  - 10. To keep an accession book in which she shall enter for each object already in the Museum and for all future donations or purchases authentic information as to identification, source, history, donor, and value. (See IV. 4.0).
  - 11. To have typed suitable labels giving a summary of this information.

- 12. She shall, under the supervision of the Chairman of the Administrative Committee, have charge of the office and exhibition rooms of the Museum.
- 13. To arrange for the display, storage, and preservation of the material under the direction of the Administrative Committee.
- 14. To keep a requisition book and to have all orders for supplies signed by the Chairman of the Administrative Committee.
- 15. To refer to the Administrative Committee all questions concerning the distribution of work, hours, vacations, and salaries of her assistants and herself, and to make no arrangements regarding these with any other official of the University without the approval of this Committee.
- 16. To keep a register of visitors and to report their number at each meeting of the Administrative Committee.
- 17. To see that the approved regulations regarding the handling, examination, or copying of Museum material are observed. (See VIII).

VII The duties of the Janitor shall be the following:

(Memoranda to be supplied by Mr. Burrell)

REGULATIONS ON THE USE OF MATERIAL IN THE MUSEUM: VIII Material kept in cases shall be regarded as not available for removal from the cases for inspection and study without a written application on a prescribed form signed by two members of the committees. The application must give the name and address of the applicant, the material to be examined, and a definite statement of the reason for the application. (One of the following methods to be decided on): 2. (a) Every application must be made at least two days before the material is required. The form shall be left with the Secretary .who will obtain the necessary signatures. (b) The applicant shall in person present the form for signature to any two members of the committees. The application form shall contain, for the information of members of the committees, a series of symbols indicating the relative value of material in some such scheme as the following: F = Too fragile for removal. D = Duplicate; may be used. 0 = Ordinary; of not much value. \* = Unique. \*\* Too valuable for ordinary examination. The Secretary will mark on each application, before it is signed, the appropriate symbol from the above classification for the information of the members of the committees. Readers may not write upon, damage, turn down the leaves, or make any mark whatsoever upon any book, manuscript, or map belonging to the Museum, nor shall they in any way alter the condition of other material which they may be examining. 5. The erasure of any mark or writing on any book, manuscript, or map is strictly prohibited. No copy or tracing shall be allowed to be made without permission to that effect being stated on the application.

-9-

- 7. No photographs shall be made of any objects without permission stated on the application.
- 8. All Museum material concerned in any application must be used in the presence of the Secretary, or one of her assistants, or a member of the committees.
- 9. It shall be within the power of the Administrative Committee to decide, if necessary, that material may be examined only on specified days or at specified hours.
- 10. The Secretary or one of her assistants shall see that material removed from cases is returned intact and properly locked in after examination.
- ll. Applications shall be kept on file after being presented and shall not be returned to applicants. The permit refers in general to one specific occasion and new applications must be made out for the use of other material or the same material at other times, except when one examination is not sufficient to complete the work and the same material is required on consecutive days by the same applicant.