## MACDONALD HIGH SCHOOL

Estimated Budget for year ending 30th, June, 1927, in comparison with Budget year ending 30th, June, 1926.

(App	30th, June, l roximate)		RECEIPTS (Estimated):-	Pupils	Year	ending 30th, (Estimate	
	\$4,950.00 1,500.00 2,100.00 1,800.00	\$10,350.00	Fees from pupils res Ste Anne de Bellevu Ste Anne de Bout de Senneville Others	e 95		\$4,750.00 1,500.00 2,000.00 2,000.00	\$10,250.00
	1,050.00	1,200.00	Grants:- Department of Publi Superior Educatio French Specialist			1,050.00	1,200.00 \$11,450.00
	\$15,341.66		Salaries:-  H.S.Cook, Headmast F.Kruse, Kindergar B.Ogden, Grade V11 E.Tilton, Grades V M.D.Price, Grade V G.Revel, French Sp H. Clarke, Grade V V. Ramsay, Grade I H.S.Armitage, Grad E.E.Paige, Grade I Medical Inspection Nurse Athletics Cookery Manual Training Physical Training Music	ten & Grade 1  ill.& IX.  i. ecialist  i. e III. II.	1,450.00 1,500.00 1,350.00 1,200.00	1150 1100 50 1100 550 1700 25 100 266	1600 800. 1600 800. 900 900 900 17741 1050 -800.
200.00 289.06 100.00 25.00 50.00 6.00	670.06 \$16,011.72		New Equipment Equipment, Repairs Printing & Station Miscellaneous (Inc. Postage  Building Maintenan	& Renewals lery ludes \$20. for Pri	150.00 100.00 25.00	581.00 \$18,322.66	200
720.00 100.00 712.50 29.23 160.00 10.00	\$1,731.73 1,825.00 100.00	19,668.45	Janitor Materials & Supp Repairs & Remawa Insurance, Employ Insurance, Fire Laundry Light, Heat, Power Miscellaneous	clies cls vers' Liability	780.00 100.00 1,000.00 29.23 160.00 10.00	2,079.23 1,800.00 100.00	\$22,301.89
		\$8,074.95	Deficit		Le	cit = ss = ×	\$10,851.89 6,800.00 4,051.89 1,600.00 2,451.89

High School MACDONALD COLLEGE RAILWAY STATIONS. EXPRESS AND TELEGRAPH OFFICES: SCHOOL FOR TEACHERS OFFICE OF THE DEAN STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA. Feb. 12, 1929. Dr. C. F. Martin, Acting Principal. McGill University, Montreal. Que. Dear Dr. Martin: As I explained to you on Saturday, there will be a meeting of the Consultative Committee on Macdonald High School at Macdonald College on Tuesday, March 5th, at 8 p.m. in the Board Room of the Main Building. This meeting consists of the three representatives of each of the three School Boards, three representatives of Macdonald College with myself as Chairman in the absence of Sir Arthur Currie. I am writing to ask if you will be good enough to come and preside at that meeting on March 5th in your capacity as Acting Principal as several important matters have to come up. 1. An agreement was made between the College and each of the three School Boards commencing June 1926 for three years ending June 1929. The municipality of Senneville has served notice that it will discontinue this agreement as far as finances go at the end of the period but it still wishes to send its children to our School. 2. The school is over-crowded and is very unsatisfactory as a laboratory for the School for Teachers. One class is held in the basement and we are ashamed of this. Another class is held in the College buildings and Chemistry and Physics classes are also held in the College buildings. An addition to the school is necessary; plans for it have been suggested, and we wish some help in getting the extensions carried out as soon as possible.

-2-Perhaps you would feel disposed to consult myself and the Bursar before the meeting. Should you consider this advisable, we would be glad to meet you here any afternoon provided it is a Tuesday or a Thursday. Should it be inconvenient for you to come to the College, Mr. Ward, the Bursar, and I would make a point of coming to McGill to see you, as I think you ought to have full information before the meeting with the school boards, on March 5th. I shall await your reply and make arrangements in accordance therewith. Yours faithfully. B. Dean.

13th February, 1929 Dean Sinclair Laird, Macdonald College, Ste. Anne de Bellevue, Que. Dear Dean Laird: I have your recent letter, for which I thank you. We will amounce Mr. Walter Stewart's gift after the Governors' Meeting on Thursday. With reference to the meeting on March 5th, I shall be glad to come if it is at all possible. Meanwhile I do think that if you and Mr. Ward could arrange to come here first and talk matters over it would help considerably. Very truly yours, Acting Principal.

Magazine MACDONALD COLLEGE STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA. December 23, 1931. Sir Arthur Currie, McGill University, Montreal. Que., Dear Sir Arthur, I am forwarding to you, under separate cover, a copy of our Magazine, "The Static". This Magazine is the result of a project in English, worked out by Miss E.M. Barker, and Miss H.I.Fortier, two of the teachers in my school, with the co-operation of all teachers and pupils, who wished to contribute. I am pleased with the issue, and think that you may be interested in examining it. It is the result of an experiment which we thought worth while. I wish to call your attention especially to the contributions from the junior grades. I am enclosing a copy of our programme for the closing day of school, and also a copy of a letter which we sent to all the parents of our children. I think you will be interested in these. I am enjoying very much my work in this school; it is a very interesting situation. I wish to take this opportunity to tell you that I have found those with whom I am working, not only willing, but anxious to help me in any way they can to make successful the work in this school. Dean Laird, and the members of his staff have been especially kind toward me. All this has contributed very much toward giving me a very happy four months at Macdonald College. To you, Sir Arthur, and to Lady Currie, we at Macdonald High School extend our best wishes for Christmas, and the New Year. Yours faithfully, William a. Steeves KC. Headmaster.

## Programme for Christmas Assembly. December 23.

## 9.10. Assembly Bell.

- 1. O Canada.
- 2. The First Noel.
- 3. Carol by Kindergarten.
- 4. Holy Night.
- 5. Three Kings of Crient.
- 6. Carol of Grade 3.
- 7. 0 Come All Ye Faithful.
- 8. Remarks by Mr. Steeves.
- 9. While Shepherds Watch.
- 10. Good King Wenceslas.
- 11. Arrival of Santa Claus.
- 12. For He's A Jolly Good Fellow.

Distribution of bags of Candy by Santa Claus.

December 9, 1931.

## Letter to Parents or Guardian re Gifts to Teachers:

From time to time we hope to bring certain matters to the attention of the parents of our pupils through the medium of a personal letter. We trust that in this way we may be able to foster the spirit of co-operation between parents and school which is so mutually beneficial.

The purpose of this letter is to put before you the question of "presents to teachers."

GIFTS APPREC-IATED

During past years the members of the staff of this school have been the recipients of many beautiful and very useful gifts. These have been very much appreciated by all. We feel, too, that the givers have enjoyed their act of giving.

DUTY OF MORE FORTUN-ATE.

Although we are very happy to see our pupils enjoy their giving, we feel that in many instances their joy is at too great a sacrifice. Perhaps it is the duty of those who have plenty to forego their pleasure because some find it too difficult to give.

TOWARD SOME

One pupil wants to, but cannot give as nice a gift as his chum. Another pupil is one of four or five children in LESS school from one family; the amount for giving has to be thus divided into smaller units than they wish. Another pupil comes from a home in which there has been sickness, he would like to fall in line with the class, but cannot.
Must these "less fortunate" suffer extra heart-ache because of circumstances over which they have no control?

DISCON-TINUE GIFTS TO

For these reasons we are very graciously requesting you

TO DISCONTINUE THE CUSTOM OF PROVIDING MATERIAL GIFTS FOR

YOUR CHILDREN TO GIVE TO THEIR TEACHERS. The greatest gift TEACHwhich you can send to school is a cheerful, happy, and ERS. healthy child, anxious to learn, for us to guide from day to day. We will return him to you each night, we hope, a little bigger and better because of his contact with us.

ATION SOUGHT

CO-OPER- If, after carefully reading this letter, you will discuss it with your children and help them to understand why we make this request, you will be co-cperating to the very fullest extent, with the teachers of your children in this very important matter.

THANKS AND BEST WISHES FROM STAFF

We join in thanking you for this co-operation and in wishing you all a VERY MERRY CHRISTMAS and a VERY BRIGHT AND HAPPY NEW YEAR.

On behalf of the members of my staff.

Yours faithfully,

William a. Steever

HEADMASTER.

### Members of the Staff:

Miss Helen S.Armitage. Grade 3. Miss Helena I.Fortier. Grade 5. Mr.Howard W.Atwood "7. Miss Fréda Kruse "K. Miss Evelyn M.Barker. "8. Miss Janet A.R.Macleod. "6. Miss H.Marion Bradley "10 Miss Margaret Clarke 2. & 11 & 19 Miss Jean Davidson 4. French. Miss Catherine Seiveright Grade 9.

January 21st, 1932. William A. Steeves, Esq., B.A., Headmaster, High School, Macdonald College. P.Q. My dear Mr. Steeves:-At the time your letter of December 23rd reached me I was in bed suffering from a rather severe attack of tonsilitis. I found such an accumulation of work on my return to college that only today have I found time to answer your letter. I was very pleased to get the magazine, the "Static", which is highly interesting and full of promise. You, and all others concerned in its production, have my best wishes. I am very glad to kearn that you are happy at Macdonald, and Dean Laird has more than once spoken to me about the good work you are doing. Most cordially reciprocating your good wishes to my wife and myself, I am. Yours faithfully, Principal.

Alex School Magazine MACDONALD COLLEGE McGILL UNIVERSITY RAILWAY STATIONS AND EXPRESS: POST OFFICE: STE. ANNE DE BELLEVUE, QUE. MACDONALD COLLEGE, QUE., CANADA MACDONALD HIGH SCHOOL OFFICE OF HEADMASTER May 5, 1933. Sir Arthur W. Currie. McGill University, Montreal. Dear Sir Arthur. Under separate cover the pupils of this school are sending you a complimentary copy of our school magazine the "Macdonald High School Magazine" I trust that you will find a few minutes to look it over, especially those selections written by pupils of the junior grades. Yours faithfully, William a Steeves Headmaster.

May 9th, 1933. William A. Steeves, Esq., Headmaster, Macdonald College High School, P.Q. My dear Mr. Steeves, Your letter of the 5th and the complimentary copy of the school magazine reached me. I must certainly congratulate you on the magazine and ask you to convey my congratulations to the pupils responsible for it. It is extremely well done in every particular. I consider that it does you all the greatest credit. With every good wish, I am, Ever yours faithfully, Principal

MACDONALD COLLEGE McGILL UNIVERSITY RAILWAY STATIONS AND EXPRESS: POST OFFICE: STE. ANNE DE BELLEVUE, QUE. MACDONALD COLLEGE, QUE., CANADA MACDONALD HIGH SCHOOL OFFICE OF HEADMASTER May 11. 1933. Sir Arthur W. Currie, Principal and Vice-Chancellor, McGill University, Montreal, Que. Dear Sir Arthur. It was indeed thoughtful of you to take the time to congratulate us upon our school magazine. I have read your letter to those responsible for the work and to the pupils in our upper grades. It pleased them greatly to know that you with your many duties would take the time to consider their modest effort. To me your letter added a delightful personal touch which is very encouraging and which I appreciate. Yours faithfully, William a Steeres Headmaster.

MACDONALD COLLEGE BURSAR'S OFFICE RAILWAY STATIONS, EXPRESS AND TELEGRAPH OFFICES: STE. ANNE DE BELLEVUE, QUE. MACDONALD COLLEGE, QUE., CANADA. November 23. 1929. Consultative Committee. MACDONALD HIGH SCHOOL. There will be a meeting of the above Committee on Thursday evening, November 28th, in the Board room, Main Building, Macdonald College at 8 o'clock. Agenda: 1. Minutes of last meeting. 2. Report of Headmaster. 3. Christmas Holidays. 4. New Business. 2 growing notred file Secretary.

MACDONALD COLLEGE RAILWAY STATIONS, EXPRESS AND TELEGRAPH OFFICES: SCHOOL FOR TEACHERS OFFICE OF THE DEAN STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA. Feb. 14, 1929. Dr. F. C. Martin, Acting Principal. McGill University. Montreal, Que. Dear Dr. Martin: In connection with financial and other matters affecting the High School, Mr. Ward and I will arrange to come on Tuesday afternoon, February 19th, at 2.30 p.m. in order to discuss matters with you in Montreal. I trust that 2.30 p.m. in the Frincipal's Office will be convenient to you. Yours faithfully, B.

15th February, 1929. Sinclair Laird, Esq., M.A. Dean - School for Teachers, Macdonald College, Ste. Anne - de - Bellevue, P.Q. My dear Dean Laird, I have your note of the 14th instant, and shall be very glad to see you and Mr. Ward in the Principal's Office on TUESDAY afternoon, February 19th, at 2.30 p.m. Faithfully yours, Acting Principal.

Chremony. MACDONALD COLLEGE RAILWAY STATIONS, EXPRESS AND TELEGRAPH OFFICES: SCHOOL FOR TEACHERS STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA May 10, 1928. aus Sir Arthur Currie, Principal, McGill University, Montreal. Que. Dear Sir Arthur: Mr. Stuart, one of the school trustees of Senneville has purchased and presented to the High School twelve Union Jacks, one for each class, and also a large flag for the School. The class flags are six feet long and the school flag about twenty-five feet. All the members of the School Boards at the meeting last night in accepting this gift were anxious to have the presentation made with some ceremony at an openair function in front of the School probably on June 4th which seems the most suitable date provided you can be present. I am writing to ask if you would be free to come to this ceremony on June 4th about 9.30 a.m., preside at the function and present the flags. We would be very glad if some of the Governors could accompany you on this occasion and see all the school children taking part. A holiday for the rest of the day would be declared and the children would thus have the occasion firmly impressed on their minds. A small committee has been appointed representing the Boards and the College to arrange for a short programme consisting of O Canada, God Save the King, presentation of the flags on small flag poles to color parties from each class, and the raising of the large flag on a temporary flag pole. We hope to have the local clergymen and, of course, a small printed folder will be provided to show the order of the ceremony.

-2-It is hoped that you yourself will be the central figure on this occasion and the Committee feels that the dignity and importance of the occasion will be emphasized if you take the leading part. I hope that you will be able to come and that I may have the pleasure of informing the Committee that you will be present. It would be possible for you to get the eleven o'clock train back to Montreal. I hesitate to ask you because of the two other visits you will pay to Macdora 1d College that week, for the Closing Exercises of the School of Household Science and the School for Teachers, yet this open-air presentation is a unique event in the life of the High School whose children will recall the event with pleasure in later years. Trusting that you will be able to come, I am, Yours faithfully. Iniclan and B.

May 10th, 1928. Dean Sinclair Laird, School for Teachers, Macdonald College, Que. My dear Dean: -I have your letter of yesterday with reference to the presentation of the Union Jacks, so kindly provided by Mr. Stuart. I do not quite know what to say. Dr. Martin and some of my Governors are urging me to get away for a change as soon as possible. In fact they want me to go now, but I wish to stay here until after Convocation. It was my intention not to attend any ceremonies of any sort during June. Of course, there are some at which I would like very much to be present, notably the Closing Exercises at Macdonald. I really feel, though, if I am to check this high blood pressure and loss of weight, I must give up everything for a little while. I am very sorry, Dean Laird, but I think it best to ask you not to count on me for either of the functions. Yours faithfully. Principal.

Report Rothney MACDONALD COLLEGE RAILWAY STATIONS, EXPRESS AND TELEGRAPH OFFICES: SCHOOL FOR TEACHERS OFFICE OF THE DEAN STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA March 19, 1928. Sir Arthur Currie, Principal, McGill University, Montreal, Que. Dear Sir Arthur: I enclose herewith a copy of the letter which Inspector W. O. Rothney sent along with the printed report on the High School. You will observe that he urges practically the very things we are asking for next year and which are urgent and necessary. Yours faithfully, B.

Report on School, 927 MACDONALD COLLEGE RAILWAY STATIONS, EXPRESS AND TELEGRAPH OFFICES: BURSAR'S OFFICE STE. ANNE DE BELLEVUE, QUE. POST OFFICE: MACDONALD COLLEGE, QUE., CANADA. December 19, 1927. Sir Arthur W. Currie, LLD., GCMG., KCB., Principal and Vice-Chancellor, McGill University, Montreal, Que. Dear Sir Arthur: In accordance with the request contained in your letter of December 16th, I enclose herewith, a copy of the report of the headmaster of Macdonald High School. A copy of this report would no doubt be on your fyle, inasmuch as one was sent to you together with the notice calling the meeting referred to. Yours faithfully. Swar Bursar. TFW/MP Encl.

December 16th, 1927. T. Fred Ward, Esq., Bursar, Macdonald College, Ste. Anne de Bellevue, Que. Dear Mr. Ward:-This will acknowledge receipt of your letter dated 28th October last. The envelope would indicate that it was mailed only a day or so ago. With reference to the resolution passed at a meeting of the Consultative Committee of Macdonald High School, will you please send me the report of the Head Master of Macdonald High School referred to. Yours faithfully, Principal.

October 21st. 1927.

# Consultative Committee MACDONALD HIGH SCHOOL.

There will be a meeting of the above Committee on Wednesday evening, October 26th, in the Board room, Main Building, Macdonald College, at 8 o'clock.

#### Business:

- 1. Minutes of meeting June 9th, 1927.
- 2. Business arising out of the minutes.
- 3. Headmaster's report.
- 4. Changes in staff.
- 5. New business.

2, 8 No Wor

Secretary.

-3outside limits. The bright pupil will get along with less homework, the backward pupil may at times find it necessary to do more. Homework. K, I & II III & IV No homework 15 - 30 minutes. V & VI 45 minutes - 1 hr. VII 1 hour. 1½ hours 2 hours 2½ hours. VIII IX XI 3 hours. If these limits appear excessive it should be remembered that the most of our pupils are working for matriculation, and that this is becoming harder to get. The higher standards being set by McGill and the other universities are reflected in the schools which must do more and better work. In connection with the \$70 fee, difficulties have come up with the three children, who live on the Skinners' property in Senneville, and who are Catholics, and with the two Hough children from Ile Perrot, who are Protestants but who are unable to pay the fee. The matter is at present under consideration but has not been settled. Our most serious difficulty at present is that of accommodation. Classes are being held in the teachers' cloak room, in the basement room and in the Assembly Hall, all day long. The basement room is not suitable for a classroom and we lose marks every year because of it. Besides this, classes are held in the principal's office, in the cloak rooms, and, at times, outside. When Physics is taught, pupils will have to use the Physics building. The class rooms in use at present are overcrowded and are too small for the large classes using them.

COPY REPORT TO BE DISCUSSED AT THE SCHOOL BOARD MEETING 1927. October Mr. Chairman, members of the School Boards: I have the honour to present to you the following report: The enrollment for September shows an increase over that for the same month last year as can be seen from these figures: September 1927. September 1926. K 18 14 K 28 35 2 29 2 27 32 3 29 3 29 4 29 4 34 5 5 38 43 6 6 24 7 32 23)41 8 8 18 9 7 10 10 11 290 Total The estimated enrollment for the school year 1926-27, as presented to the meeting of the School Boards in September 1926, was 301, whereas in June 1927. this was actually 308. A conservative estimate for the 1927-28 session is between 310 and 320. The cancellation of the \$50 fee has caused a large increase in Grade VIII, the first high school grade (1926-12, 1927023). other grades a small but fairly steady increase is noticeable. year every grade except Kindergarten, Grade X and Grade X1, Will have an enrollment of from 30 to 45. It is hoped that by next term the same increase will become apparent in the two highest grades.

The record of corporal punishments in the school has shown a surprising decrease. In 1925-26, some 40 pupils were punished; in 1926-27 only 15, and in September 1927, one. The general discipline after school and at noon hour has improved too. This is due to a considerable extent to the new janitor who has had a good influence on the boys.

The following homework schedule is given here to show what the larger city high schools are doing. These figures are, of course, outside limits. The bright pupil will get along with less homework, the backward pupil may at times find it necessary to do more.

-3-Homework. No homework. K,I & II 15 - 30 minutes. III & IV V & VI 45 minutes - 1 hr. VII 1 hour. 1 hours. VIII 2 hours. IX 22 hours. X 3 hours. XI If these limits appear excessive it should be remembered that the most of our pupils are working for matriculation, and that this is becoming harder to get. The higher standards being set by McGill and the other universities are reflected in the schools which must do more and better work. In connection with the \$70 fee, difficulties have come up with the three Shea children, who live on the Skinner's property in Senneville. and who are Catholics, and with the two Hough children from Ile Perrot, who are Protestant but who are unable to pay the fee. The matter is at present under consideration but has not been settled. Our most serious difficulty at present is that of accommodation. Classes are being held in the teachers' cloak room, in the basement room and in the Assembly Hall, all day long. The basement room is not suitable for a classroom and we lose marks every year because of it. Besides this, classes are held in the principal's office, in the cloak rooms and at time, outside. When Physics is taught pupils will have to use the Physics building. The class room in use at present are overcrowded and are too small for the large classes using them. Four large class room would take care of our immediate needs, although six are advisable. Grades VIII and IX need to be split. The present class of approximately 45 is too large for one teacher to handle, and the work there is so important as a preparation for Grades X and XI that there should be two teachers to look after it. A new highsSchool teacher is needed urgently.