

No. 637

Department of Public Instruction

Quebec, 11th April 1878

D^r J. W. Dawson F.R.S.
McGill University
Montreal.

Sir,

In answer to your letter of the 6th Inst., I have the honour to say, that, having considered your strictures relative to the "Petit Manuel", and your suggestions concerning your own text-book on the same subject, I should be very willing to submit the latter to the Catholic Committee for approval if you would have it translated into French, & I should be well pleased to see it introduced into our large institutions.

As respects the Petit Manuel, it has done good service, elementary and simple as the work is. Many teachers & managers of institutions consider, that, for the present, it suffices to meet the requirements, and, though its scientific merits may be small, instructors who make use of it are not debarred from supplementing its text by explanations of scientific principles according to the capacities of their scholars.

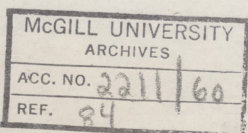
Thanking you for your remarks

1. In answering, always give the No. of the official letter.

2. After the date, indicate the place and county.

3. Do not write about more than one matter in the same letter, and never about private affairs in an official.

4. Write legibly the names of places, the christian and surname of persons, and the signature.



No. 137

Department of Public Instruction

Quebec 11 April 1878

Dr. W. Dawson R.R. 2
McGill University
Montreal

Dear Sir,
In answer to your letter of the 5th inst., I have the honor to say, that having consulted your trustees relative to the "Petit Manuel", and your suggestions concerning your own text-book on the same subject, I shall be very willing to submit the latter to the Catholic Committee for approval. If you would have it translated into French, I should be well pleased to see it introduced into our large institutions.
As respects the "Petit Manuel", it has done good service, elementary and simple as the work is. Many teachers & managers of institutions consider, that for the present, it is better to meet the requirements, and, though its scientific merits may be small, institutions who make use of it are not deterred from supplementing its text by explanations of doubtful propriety according to the capacities of their scholars.
Thanking you for your
Remarks

- 1. In answering always give the No. of the official letter.
- 2. After the date, indicate the place and country.
- 3. Do not write about more than one matter in the same letter, and never about private affairs in an official letter.
- 4. Write legibly the names of places, the christian and surname of persons, and the signature.

McGILL UNIVERSITY
ARCHIVES
ACC. NO. 2211/60
REF. 24

remarks on this important subject,

Notice to Parties corresponding with the Education Office.

The Department should be marked on replies.

3. On all letters the name of the person to whom they should be added to that of the place from which they are addressed to this Office.

4. To avoid leading the Department into errors or omissions, one subject only should be spoken of in each letter, as each particular case is entered in a separate Record.

5. Notes or proposals ought never to be written on the inside of envelopes, but should be added to the letter itself.

6. In reports or recommendations having reference to the appointment of any person, the Christian name and family name should be written in full, and his place of residence, profession or occupation should be given.

I have the honour to be,
Sir,

Your Obedt Serv^t

Geodon Dainty

Superintendent

By
J. H. ...
...

Remarks on this important subject,

Notice to Parties corresponding with the Education Office.

1. The number upon letters from the Department should be marked on replies.
 2. On all letters the name of the county should be added to that of the place from which they are addressed to this Office.
 3. Signatures should always be written legibly, but when this happens not to be the case, the name should be written apart, so that it may be read with accuracy.
 4. To avoid leading the Department into errors or omissions, one subject only should be spoken of in each letter, as each particular case is entered in a separate Record.
 5. Notes or postscripts ought never to be written on the inside of envelopes, but should be added to the letter itself.
 6. In reports or recommendations having reference to the appointment of any person, the christian and family name or names should be written in full, and his place of residence, profession or occupation should be given.
- Department*

Sup. Educator
W. H. P.