

McGill University

Convocation for Confering Degrees

TO BE HELD IN THE

Capitol Theatre, on Friday, May 27th, 1927
at 11 a.m.

INSTRUCTIONS TO MEMBERS OF THE GRADUATING CLASSES

1. Members of the Graduating Classes are required to sign the Graduation Register before Convocation Day. They are requested to call at the Registrar's Office for this purpose.

2. Candidates for degrees must appear in trencher-caps, and in gowns and hoods proper to the degrees to be conferred. These can be rented at the office of the Bursar up to 5 p.m. on Thursday, May 26th, at the following rates:—hoods for \$2.25, gowns for \$1.25, caps for 50 cents. These will be distributed at 9 a.m. on Friday, May 27th—to men in the Molson Hall (west door, Arts Building); to women in the Royal Victoria College.

All these articles are to be returned in the same places *immediately after the close of the Convocation*. Graduates will please see that when they do return them they get back the receipt ticket which they had previously handed in; otherwise they cannot be credited with them. Please see that the hoods are properly put on and allowed to hang straight down the back, not over the shoulder, and with the part which was originally used as a cowl exposed.

3. Members of the Graduating Classes will form in procession on the South side of the Arts Building, commencing at the tomb of the Founder, two abreast, and in alphabetical order under each diploma or degree, according as their names appear in the printed programme. In forming the procession, the person who is to enter the row first in each pair should be on the left hand side.

The Order of procession will be as follows:—

- (1) Graduates in the School for Graduate Nurses.
- (2) Graduates in the School of Physical Education.
- (3) Graduates in the School for Social Workers.
- (4) Graduates in the Department of Pharmacy.
- (5) Licentiates in Music.
- (6) Bachelors of Music.
- (7) Bachelors of Household Science.
- (8) Bachelors of Science in Medicine.
- (9) Bachelors of Science in Agriculture.
- (10) Bachelors of Commerce.
- (11) Bachelors of Architecture.
- (12) Bachelors of Science in Arts.
- (13) Bachelors of Science in Applied Science.
- (14) Bachelors of Arts (men).
- (15) Bachelors of Arts (women).
- (16) Bachelors of Civil Law.
- (17) Doctors of Dental Surgery.
- (18) Doctors of Medicine.
- (19) Masters of Science in Agriculture.
- (20) Masters of Science.
- (21) Master of Arts.
- (22) Doctors of Philosophy.
- (23) Doctors of Science.

4. The procession, thus formed, will march by way of the Avenue, Sherbrooke and Mansfield Streets, to the Theatre. On entering, Sections I to 11 inclusive, will proceed up the third aisle and will file towards the left into the left section, commencing with the third row (C). Sections 12 to the end will proceed up the second aisle and will file to the left into the middle section, commencing with the second row (B).

When seated they must be in the following order:—

I.—ON THE LEFT SIDE OF THE THEATRE

- C and D.....Graduate Nurses.
E and F.....Graduates in Physical Education.
G.....Graduate Social Workers.
H.....Graduates in Pharmacy.
J and K.....Licentiates in Music, Bachelors of Music, Bachelors of Household Science, Bachelors of Science in Medicine, Bachelors of Science in Agriculture and Bachelors of Commerce.
L and M.....Bachelors of Commerce.
N.....Bachelors of Architecture.

II.—IN THE MIDDLE SECTION OF THE THEATRE

B and C	B.Sc.'s in Arts.
D to H	B.Sc.'s in Applied Science.
J to O	Bachelors of Arts. (Men)
P to S	Bachelors of Arts. (Women).
T	Bachelors of Arts (Women) and B.C.L.'s.
U and V	D.D.S's.
W to CC	M.D.'s.
DD & EE	Masters of Science in Agriculture and Masters of Science.
FF & GG	Masters of Arts.
HH	Doctors

After being seated, it would be well for each person to consult these instructions and the list of graduates, as printed in the programme, to make sure that he is in his proper place. Anyone out of order should change at once.

5. When it is announced that a particular degree is to be conferred, all those in the first line of seats in that division will rise, file to the left, and advance to the platform, by the aisle on their left, passing over the platform towards the right (those on the left side of the theatre will file to the left and will reach the platform by passing along a vacant row of seats in the front of their section to the gangway at the head of the aisle on their right). When the last person in each row of any division passes out, all those in the next row should rise and follow, so as to keep up a continuous stream to the platform. When opposite the conferrer of the degree, each candidate *will halt and face him squarely*. He will then descend by the steps leading to the aisle on the other side of the platform, receiving his diploma on the way, and will return to the seat which he previously occupied. Care must be taken not to crowd each other on the platform. There should be a distinct space between the one who is receiving his degree and the one who comes next, say a distance of about five feet. As each one steps forward to receive his degree his name will be announced by the Dean. The Dean will call the names in order as printed in the programme. Candidates, should, therefore, be careful to see that they follow each other in this order. If the proper seats have been occupied they cannot fail to do so; but, as there may be some absent, it would be well for each candidate to whisper his name to the Dean as he approaches him.

6. When the distribution of medals and prizes is announced, all those in the Faculty concerned who are to receive them will rise, advance to the platform by the aisle on their left and observe the same order as in the case of receiving degrees. The Dean, as each person steps forward, will announce the award. Only those who are to receive medals and prizes will be called to the platform. The names of those who obtain honours will be printed on the programme as an appendix, and their certificates will be found enclosed with their diplomas.

7. USE OF CAPS—On reaching their seats members of the Graduating Classes will remain standing *with their caps on* until those on the platform have taken their seats.

When "Prayer" is announced the men will remove their caps and will not replace them until they have been capped as explained in the next paragraph.

Women will remove their caps when they start for the platform but will carry them with them. Men will also carry theirs with them and both will replace them immediately after being capped. On sitting down men will remove their hats; women will not.

8. As a mistake on the part of any person may lead to considerable confusion, it is requested that particular attention be paid to these instructions.

Any further information will be given by the Class Marshals and Class Presidents.

J. A. NICHOLSON,
Registrar.